



SUBJECT: RECYCLED CONTENT PURCHASING POLICY

PURPOSE: The goal of the proposed policy is to make the purchases of goods and services made by City departments consistent with the long term environmental management goals of the City.

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### **GENERAL POLICY:**

Recycling waste and purchasing products made from recycled materials are among the easiest and most effective measures every person can take to conserve our resources and create a cleaner environment. As an environmental leader, the City of Indio makes resource conservation an integral part of our waste reduction and recycling programs.

All departments shall use recycled-content products and packaging when available. This policy demonstrates compliance with AB 939 (the Waste Management Reduction Act of 1989) and foster market development for recycled products.

### **PROVISIONS:**

#### **Definitions**

**Recycled Material** – Waste material and by-products that have been recovered or diverted from the solid waste stream and that can be utilized in place of raw or virgin material in the production of a product. Recycled materials may consist of material derived from post-consumer waste, manufacturing waste, industrial scrap, agricultural waste, and other items, all of which can be used in the manufacture of new products.

**Post-Consumer Recycled Materials** – A finished material or product that has served its intended use and would normally be disposed of as solid waste. *Examples of post-consumer recovered materials include, but are not limited to, old newspaper, office paper, yard waste, steel, glass, aluminum cans, plastic bottles, oil, asphalt, concrete, and tires.*

**Practicable** – Sufficient in performance and available at a reasonable price within a reasonable time period.

**Pre-Consumer** – Materials or by-products generated after manufacturing of a product is completed, but before the product reaches the end-use consumer. *Examples of pre-consumer recovered materials include, but are not limited to; obsolete inventories of finished goods, rejected unused stock and paper wastes generated during printing, cutting, and other converting operations.*

### General Policies

The following is a list of general policies that the City of Indio will implement in its goal to increase the purchase of recycled materials:

- A. All departments shall use recycled products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled materials.
- B. The City shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations whenever practicable.
- C. The City shall promote the use of recycled products by publicizing its procurement policy whenever practicable.

### Products

The following products and their respective recycled quantities qualify under this Policy:

<b>Paper products</b> (50% Recycled, 10% Post-consumer) paper janitorial supplies, corrugated boxes, paperboard (boxes, cartons, wrapping), hanging files, file boxes, building insulation, containers
<b>Printing and writing paper</b> (30% Post-consumer) xerographic, and higher-grade papers, high-speed copier paper, offset paper, forms, carbonless paper, ruled tablets, calendars, posters, manila file folders, index cards, white wove envelopes, and cover stock
<b>Plastic products</b> (50% Recycled, 10% Post-consumer) office products, waste baskets, benches, tables, fencing, packaging, signs, posts, binders, buckets and building products
<b>Compost and co-compost</b> (50% Recycled, 10% Post-consumer) landscaping materials, erosion control, weed control, decomposed organic yard, or food materials
<b>Glass products</b> (50% Recycled, 10% Post-consumer) windows, fiberglass (insulation), tiles, construction blocks, and flat glass sheets
<b>Lubricating oils</b> (50% Recycled, 10% Post-consumer) motor, transmission fluids, power steering, crankcase, transformer dielectric fluids, gear, hydraulic, industrial fluids, base stock, for tractors, vehicles, fleet cars, trucks, and buses
<b>Paint</b> (50% Recycled, 10% Post-consumer) latex paint, interior/exterior, maintenance
<b>Antifreeze</b> , including recycled anti-freeze, and antifreeze containing a bittering agent or made from polypropylene or other similar nontoxic substance Minimum recycled content requirement: 70% post consumer (PCC section 12209 (h)). Of all antifreeze purchased at least 50% of the total dollars spent within this category must be used to procure products meeting the 70 percent post consumer requirement.
<b>Solvents</b> (50% Recycled, 10% Post-consumer) heavy printer cleaner, auto degreaser, parts cleaner

**Tire-derived products** (*50% Post-consumer*) flooring, wheelchair ramps, playground cover, track surfacing, recreational surfacing, parking bumpers, truck-bed liners, pads, walkways, tree ties, road surfacing, wheel chocks, rollers, traffic control products, mud flaps, posts.

**Tires** (*50% Recycled, 10% Post-consumer*) passenger, truck, bus, trailer/equipment tires.

**Steel products** (*25% Recycled, 10% Post-consumer*) automobiles, trucks, staplers, paper clips, steel furniture, scissors, pipe, plumbing fixtures, chairs, ladders, shelving.