



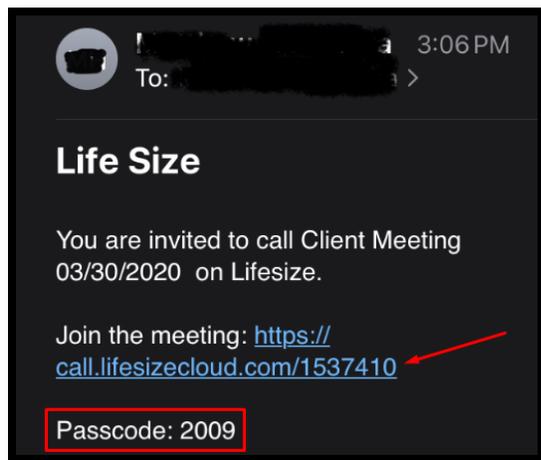
## City of Indio

### LifeSize Virtual Inspection Program - Client Connection Guide

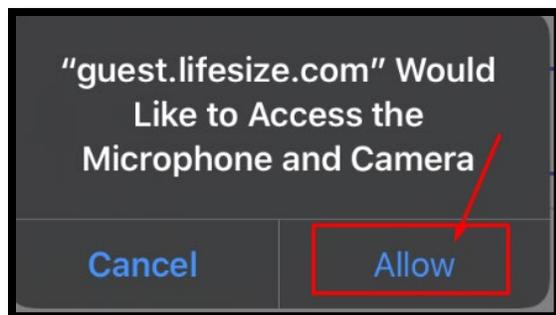


#### Join a meeting on iPhone / iPad / Android Devices

1. Open the meeting invitation that you received from City Staff:

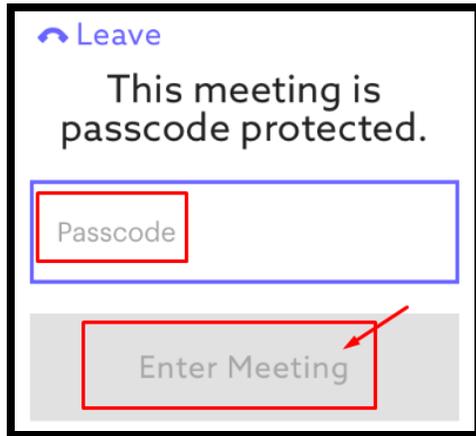


2. You will then be taken to your Internet Browser and asked for Microphone/Camera Permissions. Select **Allow**



3. Next Enter your Name and select the checkbox for the Terms of Service and Privacy Policy. Then Select **Join Meeting** to begin the conference Call. (Email is Optional)

- Once you have joined the meeting you will be prompted to enter a password. (The password will be included in meeting invitation)

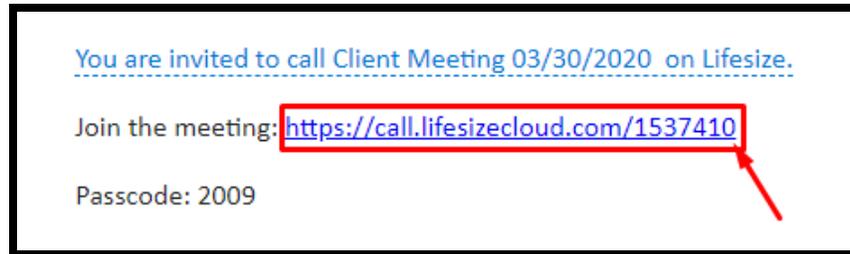


- After entering the supplied password you will be joined to the meeting with your inspector (See picture for in-meeting controls – in red)

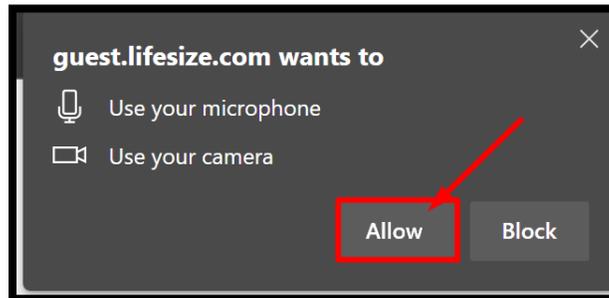


## Join a meeting on a Windows Tablet, Laptop or Computer

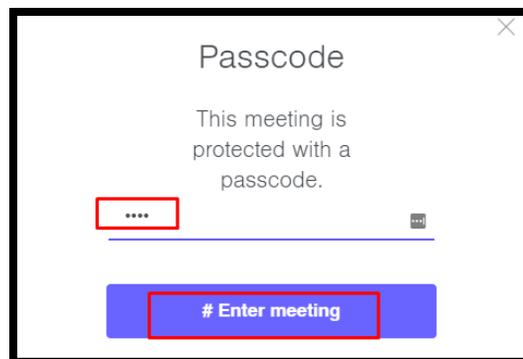
1. Select the meeting invitation that has been sent to your email.



2. Once the Internet Browser launches and you get connected to the meeting, select "Allow" to use your webcam and microphone for the LifeSize meeting



3. Enter the meeting password that was issued by our staff member and select "Enter Meeting"



4. You will join the meeting with your webcam and microphone disabled by default. Below is the location of the webcam and microphone buttons which will allow you to either enable or disable them. You can also share your screen if necessary.

