



Administrative Policy Manual

Policy No: A-17

Date: 12-1-10

Approved: Don Matig

SUBJECT: SEAT BELTS

PURPOSE: To protect the well-being of employees and to preserve the human and economic resources by minimizing injuries and fatalities if involved in an accident.

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GENERAL POLICY:

All employees shall wear seat belts as required by California Vehicle Code section 27315.

PROVISIONS:

1. Employees who drive or ride in City vehicles, or any other vehicle for City business shall wear seat belts as well as all passengers. City employees shall require passengers to fasten their seat belts before operating the vehicle.
2. Supervisors are responsible for making employees aware of the policy, monitoring compliance, and taking action whenever they observe violations. Employees failing to comply will be subject to appropriate disciplinary action.
3. Any modifications to this policy are specifically stipulated in the Indio Police Department Orders Manual.