



CANCEL AUTO DRAFT FOR WATER ACCOUNT

TO SUBMIT YOUR CANCELLATION REQUEST:

Mail: 83-101 Ave 45 Indio, Ca 92201

Fax: (760) 391-6440

Email: iwa@indio.org

ACCOUNT INFORMATION

Today's Date:	Account No:
Primary Name:	Secondary Name:
Service address:	
Phone No:	

BANK INFORMATION

Name of Financial Institution:
Bank Account No:

TERMS AND CONDITIONS TO CANCEL AUTO DRAFT

The Indio Water Authority will stop the automatic bank draft under the following conditions:
 The auto draft cancellation terms and condition forms must be completed, signed and received by mail, fax, email or in person to the Indio Water Authority office listed above.
 I authorize the Indio Water Authority to stop my automatic bank draft payment.
 I understand that my bill will no longer be paid automatically and that I will have to remit payments to the Indio Water Authority by the due date shown on my monthly bill.
 Any pending payments will not be cancelled. If there are any rejected payments, IWA will charge a \$25.00 fee for a returned bank draft item.
 I understand that I need to notify the IWA a minimum of 5-business prior to the next scheduled monthly billing to cancel the bank draft on my account.
 Once the Auto Draft has been cancelled, a new authorization auto draft form must be submitted for any future Bank Draft
I hereby authorize the Indio Water Authority to suspend my auto draft based on the conditions set forth above.

By signing this you have confirmed you have read the conditions above and agree to comply with these requirements

Signature of applicant:	Date:
Signature of applicant:	Date:

FOR OFFICE USE ONLY

		CUSTOMER SERVICE REP
CYCLE & ROUTE:		
RECEIVED DATE:		
RECEIVED BY:	<input type="checkbox"/> FAX <input type="checkbox"/> EMAIL <input type="checkbox"/> MAIL <input type="checkbox"/> IN-OFFICE	
PENDING PAYMENTS:	<input type="checkbox"/> YES <input type="checkbox"/> NO _____	
DATE PROCESSED:		