

ASSISTANCE WITH FILING FOR UNEMPLOYMENT INSURANCE



Methods of Applying

The California Employment Development Department (EDD) has provided guidance on the best way to apply ("file a claim") for unemployment insurance (UI) benefits.

- (1) The recommended method to apply for UI benefits is through EDD's UI Online website.
 - If you do not have a computer, EDD recommends that you use a smart phone to access the website, which is mobile friendly.
 - For an instructional video in English <u>click here</u> or in Spanish <u>click here</u>.

(2) If filing online by computer or smart phone is not possible, you can apply for UI by phone.

• An operator will assist in processing the UI application over the phone.

Representatives are available at the following toll-free numbers, Monday through Friday from	8 a.m. to 12 noon (Pacific time) except on <u>state holidays</u> .
English 1-800-300-5616	Mandarin 1-866-303-0706
Spanish 1-800-326-8937	Vietnamese 1-800-547-2058
Cantonese 1-800-547-3506	TTY 1-800-815-9387

(3) If neither of the above methods of applying for UI are possible, you may file a paper application.

 Paper applications can be obtained by printing up the application provided on <u>EDD's Filing</u> website.

By Fax or Mail	•
File your UI claim by accessing the paper Unemployment Insurance Application. For faster and secure processing, fax the completed application to the number listed on the form. If you mail your application, use the address on the form and allow additional time for processing.	
Unemployment Insurance Application	
Select one of the following UI applications that best describes your employment. If you have been affected by a disaster, complete the disaster section of the UI application. Worked in California English Spanish Worked in California and Another State English Spanish Served in the Military English Spanish Worked for the Federal Government English Spanish	

- You may also contact your local Workforce Development Center to request that a paper application be mailed to you.
 - Contact by email: <u>WorkforceHelp@Rivco.org</u>
 - Contact by phone: Riverside (951) 304-5677

Indio (760) 863-2627 Hemet (951) 791-3575 Blythe (760) 640-3147

Resources for Spanish-Speaking Individuals

Pages on EDD's website can be translated to Spanish.

EDD Employment Development	-	1	ė j	A	Q		
State of California	Jobs	Claims	Employers	Newsroom	Search		
UI Online ^{s™}							
En español							
UI Online is the fastest and most convenient way to file or reopen your claim, certify for benefits, and get up-to-date claim and payment information. <u>UI Online MobileSM</u> is available for smartphone and tablet users.			UI Online				
Log In or Register - Benefit Programs Online.				Due to current events, we are experiencing a large increase in claims filed and are extending our staff			
The Employment Development Department's online benefit services, such as UI Online, are accessed through Benefit Programs Online. Select Benefit Programs Online below to log in or to register for access.				resources to keep up with the demand. For faster service, use UI Online to file your claim, certify for benefits, and get payment information. Thank you			
	Benefit Programs Online				for patience.		

Phone applications can be processed in Spanish by calling 1-800-326-8937

Additional Resources and Information

- General information about UI <u>https://www.edd.ca.gov/Unemployment/Filing_a_Claim.htm</u>
- UI FAQs <u>https://www.edd.ca.gov/Unemployment/FAQ Eligibility.htm</u>
- Guide to UI benefits <u>https://www.edd.ca.gov/pdf_pub_ctr/de1275a.pdf</u>
- Families First Coronavirus Response Act https://wdr.doleta.gov/directives/attach/UIPL/UIPL_13-20.pdf
- UI eligibility requirements <u>https://www.edd.ca.gov/Unemployment/Eligibility.htm</u>.
- UI Checklist <u>https://www.edd.ca.gov/pdf_pub_ctr/de2326.pdf</u>
- How UI benefits are computed <u>https://www.edd.ca.gov/pdf_pub_ctr/de8714ab.pdf</u>



