



City of Indio

Cost of Service Study for Analyzing User Fees and Regulatory Fees

Final Report: August, 2012

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August 9, 2012

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Finance Director
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Transmittal: Cost of Service Study for Analyzing User Fees and Regulatory Fees

Dear Mr. Rockwell:

NBS respectfully submits the enclosed report comprising our efforts to prepare a cost of service analysis of user fees and regulatory fees for the City of Indio.

We have shared in this document our complete array of work products. Upon review, discussion, and acceptance of this report by the City Council, we will finalize. If we have omitted any area of importance you hoped we would address through this process, do not hesitate to communicate with us so that we fully meet the City's needs.

We wish to extend our gratitude to you and the directors and representatives of each department studied for your contributions of time, knowledge, data, and insight, which have been invaluable through this process. We thank you for this opportunity to serve Indio, and we welcome your continued interaction with us should you need any advice or assistance on this or another topic in the future.

Sincerely,



Nicole Kissam
Director of Financial Consulting

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Executive Summary

Purpose

The purpose of this report is to describe the findings and recommendations of the study performed by NBS intended to update and establish user and regulatory fees for service for the City of Indio, California.

It is generally accepted in California that cities are granted the authority to impose these user fees and regulatory fees for services and activities they provide through provisions of the State Constitution. First, cities are granted the ability to perform broad activities related to their local policing power and other service authority as defined in Article XI, Sections 7 and 9. Second, cities are granted the ability to establish fees for service through the framework defined in Article XIII B, Section 8. Under this latter framework, a fee may not exceed the estimated reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity under the control of the individual/entity on which the fee is imposed. For example, the individual/entity requests service of the municipality or his or her actions specifically cause the municipality to perform additional activities. In this manner, the service or the underlying action causing the municipality to perform service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this study fall outside requirements that must otherwise be followed by the City to impose taxes, special taxes, or fees imposed as incidences of property ownership.

The City's chief purposes in conducting this study were to ensure that existing fees were calibrated to the costs of service and to provide an opportunity for the City Council to optimize its revenue sources, provided that any increased cost recovery from user fees and regulatory fees would not conflict with broader City goals and values.

Outcomes

The cost of service study examined user and regulatory fees managed by the following City departments and divisions:

- Planning
- Engineering Services
- Building and Safety
- Police
- Animal Care Center
- Fire Prevention Services
- Special Events
- Teen and Senior Centers
- Finance

The cost of service analysis identified approximately \$4.86 million eligible for recovery from fees examined as part of this study. The table on the following page provides a breakdown of the Study's results by department or division studied:

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Planning	\$ 128,000	\$ 464,000	\$ (336,000)
Engineering Services	322,000	1,513,000	(1,191,000)
Building	1,067,000	1,223,000	(156,000)
Police	157,000	535,000	(378,000)
Animal Care Center	177,000	227,000	(50,000)
Fire Prevention	148,000	635,000	(487,000)
Special Events	28,000	66,000	(38,000)
Finance	109,000	201,000	(92,000)
Total	\$ 2,136,000	\$ 4,864,000	\$ (2,728,000)

Figures in the table above have been rounded to the nearest thousand dollar increment, for ease of discussion and reporting purposes. Overall, the City is recovering approximately 44% of user and regulatory fee related services, as also shown by department or division studied in the following table:

Department / Division	Current Cost Recovery Percentage
Planning	28%
Engineering Services	21%
Building and Safety	87%
Police	29%
Animal Care Center	78%
Fire Prevention	23%
Special Events	42%
Finance	54%
Total	44%

The services of the Teen and Senior Center facilities are excluded from the summary tables above, given the nature of their services and data available for study at this time. However, these activities are not excluded from cost of service calculations, fee setting actions, or policy direction resulting from this report, and are discussed later within the content of this report.

Report Format

This report documents the analytical methods and data sources used throughout the study:

- Section 1 of the report outlines the foundation of the study and general approach.
- Sections 2 through 11 discuss the results of the cost of service analysis performed, segmented by category of fee and/or department. Included is information on the current levels of cost recovery achieved from user and regulatory fees, as well as the total cost of providing user and regulatory fee related services.
- Section 12 provides the grand scope conclusions of the analysis provided in the preceding sections.

- Appendices to this report include detailed analytical results for each department or division studied, and a comparison of fees imposed by neighboring agencies for similar services.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council.

Section 1 – Introduction and Fundamentals

Scope of Study

The following categories of fees were examined in this study:

- Community Development services, including:
 - Development plan review, zoning compliance review, and other planning activities
 - Engineering land development review, encroachment permits
 - Building plan check and inspection, and other building and safety activities
 - Building permit surcharges for recovery of General Plan Maintenance
- Police services, including:
 - Fingerprinting, vehicle release, record keeping, and other administrative fees
 - Animal Care Center operations
- Fire Prevention services, including:
 - Development review
 - Fire sprinkler and alarm permits
 - Annual operating permits, fire code permits, routine regulatory inspections
- Special Events services, including:
 - Application Processing and On-Site Event support
- Youth and Teen Center services, including:
 - Facility rental fees
 - Membership fees
- Finance Department services, including:
 - Business License Application and Renewal
 - Alarm Registration Application and Renewal
 - Short Term Rental Application and Renewal

The fees examined in this study specifically excluded utility rates, development impact fees, and special assessments, all of which fall under distinct analytical and procedural requirements different from the body of user/regulatory fees analyzed in this effort. Additionally, this study and the resultant master fee schedule excluded most of the fines and penalties that may be imposed by the City for violations to its requirements or code. (The City is not limited to the costs of service when imposing fines and penalties.)

Methods of Analysis

There are three primary phases of analysis used throughout this Cost of Service Study:

- 1) Cost of service analysis
- 2) Cost recovery evaluation
- 3) Fee establishment

Cost of Service Analysis

A cost of service analysis is a quantitative effort which compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those which specifically relate to the activity in question, including the real-time provision of the service. Indirect costs are those which support the provision of services but cannot be directly or easily assigned to the activity in question. An example of a direct cost is the salary and benefit expense associated with an individual performing a service. In the same example, an indirect cost would include the expenses incurred to provide an office and equipment for that individual to perform his or her duties, including (but not exclusive to) the provision of the service in question.

Components of the full cost of service include direct labor costs, indirect labor costs, specific direct non-labor costs where applicable, allocated non-labor costs, and allocated organization-wide overhead. Definitions of these cost components are as follows:

- Labor costs – These are the salary/wage and benefits expenses for City personnel specifically involved in the provision of services and activities to the public.
- Indirect labor costs – These are the salary/wage and benefits expenses for City personnel supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical activities related to the direct services provided to the public.
- Specific direct non-labor costs – These are discrete expenses incurred by the City due to a specific service or activity performed, such as contractor costs, third-party charges, and very specific materials used in the service or activity. (In most fee types, this component is not used, as it is very difficult to directly assign most non-labor costs at the activity level.)
- Allocated indirect non-labor costs – These are expenses other than labor for the departments involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to fee categories.
- Allocated indirect organization-wide overhead – These are expenses, both labor and non-labor, related to the City's agency-wide support services. Support services includes general administrative services provided internally across the City's departments by the City Manager's Office, the City Clerk, the City Attorney, the Human Resources Department, City's Finance Department, etc. These support services departments provide functions to the direct providers of public service, such as human resources, payroll, financial management, and other similar business functions. The amount of costs attributable to each department or division included in this study were developed through a separate Cost Allocation Plan developed by NBS.

These cost components were expressed using annual (or annualized) figures for Fiscal Year 2011-12, representing a twelve-month cycle of expenses incurred by the City in the provision of all services and activities agency-wide.

Nearly all of the fees under review in this study require specific actions on the part of City staff to provide the service or conduct the activity. Because labor is an underlying factor in these activities, the full cost of service was most appropriately expressed as a fully burdened cost per available labor hour. This labor rate – expressed as an individual composite rate for each division in the City's organization – served as the basis for further quantifying the average full cost of providing individual services and activities.

To derive the fully burdened labor rate for each department, and various functional divisions within a department, two figures were required: the full costs of service and the number of hours available to perform those services. The full costs of service were quantified generally through the earlier steps described in this analysis. The number of hours was derived from a complete listing of all personnel employed by the City and reflected in the labor expenses embedded in the full cost of service.

Each City employee was assigned a full-time equivalent factor. An employee working full-time would have a factor of 1.0; an employee working exactly half-time would have a factor of 0.5. A full-time employee is paid for roughly 2,080 hours per year of regular time. Using this as an initial benchmark of labor time, each employee's full-time equivalent factor was applied to this amount of hours to generate the total number of regular paid hours in each department.

Next, each employee's annual paid leave hours were approximated. Paid leave included holidays, vacation, sick leave, and any other regular leave indicated in personnel data. Once quantified for the entire department, annual paid leave hours were removed from the total number of regular paid hours to generate the total number of available labor hours in each department. These available hours represent the amount of productive time during which services and activities can be performed.

The productive labor hours were then divided into the annual full costs of service to derive a composite fully burdened labor rate for each department/division. This schedule of composite labor rates by department/division was used in this Fee Study to quantify costs at an individual fee level. It should be noted, however, that the composite labor rates may also be used by the City for other purposes when the need arises to calculate the full cost of general services. For nearly all services and activities in a governmental agency – not just those reflected in a fee schedule – labor time is the most accessible and reasonable underlying variable.

Once fully burdened labor rates were developed, they could be used at the individual fee level to estimate an average full cost of providing each service or activity. This step required the development of staff time estimates for the services and activities listed in the master fee schedule. Although the City's time tracking records were extremely useful in identifying time spent providing general categories of service (e.g. plan review, inspection, public assistance, etc.), the City does not systematically track activity service time at a level of detail that could be used to provide estimated time required to perform an individual request for service. Consequently, interviews and questionnaires were used to develop the necessary data sets describing estimated labor time. In most cases, departments were asked to estimate the average amount of time (in minutes and hours) it would take to complete a typical occurrence of each service or activity considered. Every attempt was made to ensure that each department having a direct role in the provision of each service or activity provided a time estimate.

It should be noted that the development of these time estimates was not a one-step process: estimates received were carefully reviewed by both consultant and departmental management to assess the reasonableness of such estimates. Based on this review, some time estimates were reconsidered until all parties were comfortable that they reasonably reflected average workload at the City. Once finalized, the staff time estimates were then applied to the fully burdened labor rate for each department and functional division to yield an average full cost of the service or activity.

The average full cost of service was just that: an average cost at the individual fee level. The City does not currently have the systems in place to impose fees for every service or activity based on the actual amount of time it takes to serve each individual. Moreover, such an approach is almost universally

infeasible without significant – if not unreasonable – investments in costly technology. Much of the City's fee schedule is composed of flat fees, which by definition, are linked to an average cost of service; thus, use of this average cost method was the predominant approach in proceeding toward a schedule of revised fees. Flat fee structures based on average costs of service are widely applied among other California municipalities, and it is a generally accepted approach. (Refer to the subsection below regarding "Fee Establishment" for further discussion.)

The above-described steps were used for each department to describe the costs of general services, including those activities related to an existing or newly considered fee. For several subsets of fees, some deviations in analytical methods were taken to provide supplemental information in defining the full costs of services.

The complete cost of service analysis developed for each department or division considered in this study are discussed in the subsequent chapters and appendices of this report.

Cost Recovery Evaluation

Current levels of cost recovery from existing fee revenues were stated simply by comparing the existing fee for each service or activity – if a fee was imposed – to the average full cost of service quantified through this analysis. Cost recovery was expressed as a percentage of the full cost. A cost recovery rate of 0% means no costs are recovered from fee revenues. A rate of 100% means that the full cost of service is recovered from the fee. A rate between 0% and 100% indicated partial recovery of the full cost of service through fees. A rate greater than 100% means that the fee exceeded the full cost of service.

User fees and regulatory fees examined in this study should not exceed the full cost of service. In other words, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could require the consensus of the voters.

Determining the targeted level of cost recovery from a new or increased fee is not an analytical exercise. Instead, targets reflect agency-specific judgments linked to a variety of factors, such as existing City policies, agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general means of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question. To what degree does the public at large benefit from the service? To what degree does the individual or entity requesting, requiring, or causing the service benefit? When a service or activity completely benefits the public at large, it can be argued reasonably that there should be no cost recovery from fees (i.e., 0% cost recovery): that a truly public-benefit service is best funded by the general resources of the City, such as General Fund revenues (e.g., taxes). Conversely, when a service or activity completely benefits an individual or entity, it can be argued reasonably that 100% of the cost should be recovered from fees collected from the individual or entity. An example of a completely private benefit service may be a request for exemption from a City regulation or process.

Under this approach, it is often found that many governmental services and activities fall somewhere between these two extremes, which is to say that most activities have a mixed benefit. In the majority of those cases, the initial cost recovery level targeted may attempt to reflect that mixed public and private benefit. For example, an activity that seems to have a 40% private benefit and a 60% public benefit

would yield a cost recovery target from fees of 40%. An example of a mixed benefit service may be the review and approval of private work that would affect the public right-of-way; the City's involvement allows the private work to proceed while protecting the safety in and access to the area by the general public.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following other factors and considerations may influence exclusively or supplement the public/private benefit of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population that could be helped or hindered through the degree of pricing for the activities?
- Could fee increases adversely affect City goals, priorities, or values?

For specific subsets of City fees, even more specific questions may influence ultimate cost recovery targets:

- Does current demand for services support a fee increase without adverse impact to the citizenry served or current revenue levels? (In other words, would fee increases have the unintended consequence of driving away the population served?)
- Is there a good policy basis for differentiating between type of users (e.g., residents and non-residents, residential and commercial, non-profit entities and business entities)?
- Are there broader City objectives that inform a less than full cost recovery target from fees, such as economic development goals and local social values?

Because this element of the study is subjective –the consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Fee Establishment

Once the full cost of service was established and cost recovery targets were set, fees were calculated. The fully burdened rate was applied to an average labor time estimate to generate the average full cost of service. If less than full cost recovery was targeted, this figure was then adjusted downward to match the intended level of cost recovery from the fee. In nearly all cases, once these few steps were complete, the proposed fee was complete.

Because most of the City's fees are flat fees, they correspond directly to the average full cost of service result. For the few activities where estimating an average was impossible – due to the highly variable nature of the service – use of fully burdened hourly rates coupled with time-tracking was suggested as the fee structure. (In other words, the City would impose a fee per hour of staff time, requiring some degree of time estimation or outright time-tracking at the case level.)

Calculating fees during this study also included a range of other activities, described below:

- Addition to and deletion of fees imposed – The study process provided each department the opportunity to propose additions and deletions to their fee schedules, as well as rename, reorganize, and clarify fees imposed. Many such revisions were performed to better conform fees to current practices, as well as improve the calculation of fees owed by an individual, the application of said fees, and the collection of revenues. In other words, as staff is more knowledgeable and comfortable working with the fee schedule, the accuracy achieved in both imposing fees on users and collecting revenues for the City is greater. Beyond this, some additions to the fee schedule were simply identification of existing services or activities performed by City staff for which no fee was imposed.
- Revision to the structure of fees – In most cases, the current structure of fees was sustained; the level of the fee was simply recalibrated to match the costs of service and targeted cost recovery level. In several cases, however, the manner in which a fee is imposed on a user was changed. In the majority of cases in which this was done, the primary objective was to simplify the fee structure, or increase the likelihood that the full cost of service would be recovered.
- Documentation of tools to calculate special cost recovery – An element included in the City's fee schedule was the fully burdened hourly rates by department. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates that should be used whenever the City computes a special form of cost recovery under a "time and materials" approach. It also provides clear publication of those rates, so ultimate fee payers of any uniquely determined fee can reference the amounts. Publication of these rates in the master fee schedule is accompanied by language providing that special forms of cost recovery for activities and services not contemplated by the adopted master fee schedule can be computed at the discretion of the director of each department, following the rates adopted by the City Council in the master fee schedule.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. Proposed fees, if other than the full cost recovery amount established through this analysis, are shown in the proposed Master Fee Schedule for the City of Indio as part of the City's staff report.

Comparative Fee Survey

Appendix B presents the results of the Comparative Fee Survey for the City of Indio. NBS worked with the City to choose five comparative agencies: Cathedral City, Coachella, La Quinta, Palm Desert, and Palm Springs.

Often policy makers request a comparison of their jurisdiction's fees to surrounding communities or similar scopes of operations. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments proposed by the consultant's report and staff recommendations.

Comparative fee surveys do not, however, provide information about the cost recovery policies or procedures inherent in each comparison agency. A "market based" decision to price services at below the cost of service analysis results shown for the City of Indio, is the same as making a decision to subsidize that service. Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services.

This comparison to other cities integrates Indio's restructured fee schedule, and also adapts existing fee amounts to the new structure, where feasible. The survey compares average current fee amounts to those of other surveyed agencies to provide information on how the City currently compares, before action to increase or decrease fees for service are taken.

Data Sources

The following City-published data sources were used to support the cost of service analysis and fee establishment phases of this study:

- The City of Indio's Adopted Budget for Fiscal Years 2011-12.
- A complete listing of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts – provided by the Finance Department.
- Various correspondences with the City staff supporting the adopted budgets and current fees, including budget notes and expenditure detail not shown in the published document.
- Prevailing fee schedules provided by each involved department.

The City's adopted budget is the most significant source of information affecting cost of service results. It should be noted that consultant did not conduct separate efforts to audit or validate the City's financial management and budget practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study has accepted the City's budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. Consultants accept the City Council's deliberative process and ultimate acceptance of the budget plan and further assert that through that legislative process, the City has yielded a reasonable expenditure plan, valid for use in setting cost-based fees.

Beyond data published by the City, original data sets were also developed to support the work of this study: primarily, estimated staff time at various levels of detail. To develop these data sets, consultants prepared questionnaires and conducted meetings and interviews with individual departments. In the fee establishment phase of the analysis, departmental staff provided estimates of average time spent

providing a service or activity corresponding with an existing or new fee. Consultants and departmental management reviewed and questioned responses to ensure the best possible set of estimates.

The final sets of labor time estimates used in this study are reflected throughout the cost of service analysis included in the appendices to this report.

Section 2 – Planning Fees

The Planning Division of the City's Community Development Department serves the residents and businesses of the City of Indio by regulating the use of land based on the General Plan and the Zoning Regulations and Map, which contain the City's adopted policies and regulations.

Cost of Service Analysis

The following table provides a breakdown of the estimated total annual costs of providing City Planning Services:

Program Cost Type	Total Cost	Percentage of Total Costs
Direct Labor	\$ 430,436	37%
Recurring Non-Labor	269,433	23%
Department and Citywide Overhead	123,894	11%
Allocated Common Activities	352,755	30%
Total	\$ 1,176,518	100%

The following categorizes the Planning Division's costs across both fee related and non-fee related services, as well as the resulting fully-burdened hourly rate applicable toward establishing the "full" or "maximum" charge for fee related services.

Planning	Allocation Percentage	Division Subtotal	Percent Recoverable in Fees	Amount Recoverable in Fees	Fully-Burdened Hourly Rate	Amount Not Recoverable in Fees
Advance Planning Duties	24%	\$ 286,236	0%	-	-	\$ 286,236
Public Art Program	16%	\$ 189,404	0%	-	-	\$ 189,404
Public Counter Duty / General Information	18%	\$ 211,327	50%	105,663	53.33	\$ 105,663
Citywide Phone and Mail Support	10%	\$ 121,709	0%	-	-	\$ 121,709
Building Division Phone Support	1%	\$ 8,330	0%	-	-	\$ 8,330
Direct Services and Activities	31%	\$ 359,512	100%	359,512	181.46	\$ -
Total	100%	\$ 1,176,518	n/a	\$ 465,176	\$ 235	\$ 711,343
Allocation Basis for the Fully-Burdened Hourly Rate: Direct Hours					1,981	

The "Percent Recoverable in Fees" column identifies all service areas that NBS supports as justifiable components of the fully-burdened hourly rate applied toward establishing user/regulatory fee recovery limits. All subsequent cost of service calculations at the individual fee level assume a fully-burdened hourly rate of \$235, with a goal to recover approximately \$465,000 in costs from fees for service.

The "Amount Not Recoverable in Fees" column identifies service areas that NBS recommends as best funded via alternate revenue sources than fees for service. Significant analytical and policy decisions often revolve around inclusion of categorized activity costs in the fully-burdened hourly rate. The decision whether to include or exclude some or all of a particular cost category in user/regulatory fees for service is guided by basic fee setting parameters offered by the California State Constitution and Statutes, which

requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charge is levied.

Cost category nomenclature shown in the table above was adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully-burdened hourly rate, summaries of the cost categories are provided as follows:

- **Advance Planning Duties** – Groups of tasks and activities devoted to the advance or long range planning efforts of the City, including the maintenance, update of the Citywide General Plan document and related studies. These costs are not recoverable in planning application fees for service, and require an alternate funding source, such as a General Plan Maintenance surcharge, discussed later in this report.
- **Public Art Program** – Tasks and activities associated with administering the City’s Public Art Program. These costs are not recoverable in planning application fees for service, and require an alternate funding source.
- **Public Counter Duty / General Information** – Staff time devoted to responding to phone calls and public inquiries not specifically associated with an active permit. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from fees for planning applications. Planning staff estimates approximately 50% is associated with land use and application submittal activities, while another 50% of the remaining costs should be considered Non-Fee recoverable.
- **Citywide Phone and Mail Support** – Tasks and activities associated with provision of general phone and mail duties for City Hall. These costs are not recoverable in planning application fees for service, and require an alternate funding source.
- **Building and Safety Division Phone Support** – Tasks and activities associated with provision of general phone support to the Building and Safety Division. These costs have been allocated to the Building and Safety Division for recovery in plan check and permitting fees for service.
- **Direct Services and Activities:** Work activities associated with active current planning applications. 100% of these costs are recoverable in Planning user and regulatory fees for service.

As shown in the table on the following page, the results of this Cost of Service Analysis conclude that the Planning Division is eligible to recover approximately 40% of its annual costs of providing services from user/regulatory fees for service. 60% of its annual costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

Program Cost Type	Total Cost	Percentage of Total Costs
Amount Recoverable in Fees	465,176	40%
Amount Requiring Alternate Funding Source	711,343	60%
Total	\$ 1,176,518	100%

Cost Recovery Evaluation

As shown in the table on the following page, the Planning Division currently recovers approximately 28% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Planning	\$ 127,525	\$ 463,878	\$ (336,353)

Appendix A.1 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the “Fee Description” list. NBS worked extensively with Division staff to gather estimates of time required to perform each service identified in the Appendix. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department’s “Current Fee”, some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than the their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an “exact” measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

It is common for many fee levels or “prices” for current planning services to be set below the maximum full cost recovery amount established through a user and regulatory fee study. Pricing will largely depend on the local economic environment, as well as the degree to which current planning activities are viewed as generally beneficial to all taxpayers versus providing specific benefit to an individual or entity requiring planning services. The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City’s staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 3 – Engineering Services Fees

The Engineering Services Division of the City’s Public Works Department provides a variety of services including review and approval of development site improvement plans and inspection of developer installed facilities. Staff also manages the design and construction contracts for capital improvement projects such as roads, street maintenance and rehabilitation, bridges, traffic signals and drainage.

Cost of Service Analysis

The following table provides a breakdown of the estimated total annual costs of providing City Engineering services:

Program Cost Type	Total Cost	Percentage of Total Costs
Direct Labor	\$ 538,820	44%
Recurring Non-Labor	160,965	13%
Department and Citywide Overhead	152,355	12%
Allocated Common Activities	382,623	31%
Total	\$ 1,234,763	100%

The following categorizes the Engineering Services Division’s costs across both fee related and non-fee related services, as well as the resulting fully-burdened hourly rate applicable toward establishing the “full” or “maximum” charge for fee related services.

Engineering Services	Allocation Percentage	Division Subtotal	Percent Recoverable in Fees	Amount Recoverable in Fees	Fully-Burdened Hourly Rate	Amount Not Recoverable in Fees
General Public Information	35%	\$ 431,364	65%	280,386	99.11	\$ 150,977
Direct Permit Proc. / Project Review	65%	\$ 803,399	100%	803,399	283.99	\$ -
Total	100%	\$ 1,234,763	n/a	\$ 1,083,786	\$ 383	\$ 150,977
Allocation Basis for the Fully-Burdened Hourly Rate: Direct Hours					2,829	

The “Percent Recoverable in Fees” column identifies all service areas that NBS supports as justifiable components of the fully-burdened hourly rate applied toward establishing user/regulatory fee recovery limits. All subsequent cost of service calculations at the individual fee level assume a fully-burdened hourly rate of \$383, with a goal to recover approximately \$1.1 million in costs from fees for service.

The “Amount Not Recoverable in Fees” column identifies service areas that NBS recommends as best funded via alternate revenue sources than fees for service. Significant analytical and policy decisions often revolve around inclusion of categorized activity costs in the fully-burdened hourly rate. The decision whether to include or exclude some or all of a particular cost category in user/regulatory fees for service is guided by basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charge is levied.

Cost category nomenclature shown in the table above was adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully-burdened hourly rate, summaries of the cost categories are provided as follows:

- **General Public Information** – Staff time devoted to responding to phone calls and public inquiries not specifically associated with an active permit. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from user and regulatory fees. Engineering staff estimates approximately 65% is associated with land use and application submittal activities, while another 35% of the remaining costs should be considered Non-Fee recoverable.
- **Direct Permit Processing and Project Review:** Work activities associated with active permits, plan reviews, or inspection activities for private development. 100% of these costs are recoverable in Engineering user and regulatory fees for service.

As shown in the table on the following page, the results of this Cost of Service Analysis conclude that the Engineering Division is eligible to recover approximately 88% of its annual costs of providing services from user/regulatory fees for service. 12% of its annual costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

Program Cost Type	Total Cost	Percentage of Total Costs
Amount Recoverable in Fees	1,083,786	88%
Amount Requiring Alternate Funding Source	150,977	12%
Total	\$ 1,234,763	100%

Cost Recovery Evaluation

The Engineering Division currently recovers approximately 21% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Engineering Services	\$ 322,151	\$ 1,512,778	\$(1,190,627)

Appendix A.2 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the “Fee Description” list. NBS worked extensively with Division staff to gather estimates of time required to perform each service identified in the Appendix. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department’s “Current Fee”, some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to

collect more than the their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an “exact” measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

With the exception of common minor residential and commercial encroachment permit fees, it is uncommon for most Engineering plan review and inspection fees to be set below the maximum full cost recovery amount established through a user and regulatory fee study. However, pricing will largely depend on the local economic environment. The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines. The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City’s staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 4 – Building and Safety Fees

The Building and Safety Division is responsible for the review of building plans, issuance of building permits and building inspections.

Cost of Service Analysis

The following table provides a breakdown of the estimated total annual costs of providing City Building and Safety Services:

Program Cost Type	Total Cost	Percentage of Total Costs
Labor	\$ 496,245	44%
Recurring Non-Labor	258,352	23%
Periodic/Amortized Non-Labor	2,532	0%
Department and Citywide Overhead	70,710	6%
Allocated Common Activities	299,287	27%
Total	\$ 1,127,125	100%

The following categorizes the Building and Safety Division's costs across both fee related and non-fee related services, as well as the resulting fully-burdened hourly rate applicable toward establishing the "full" or "maximum" charge for fee related services.

Building and Safety	Allocation Percentage	Division Subtotal	Percent Recoverable in Fees	Amount Recoverable in Fees	Fully-Burdened Hourly Rate	Amount Not Recoverable in Fees
Public Counter Duty	2%	\$ 24,192	80%	19,354	2.45	\$ 4,838
Building Related Code Enforcement	3%	\$ 31,950	100%	31,950	4.04	\$ -
Business License Inspections	2%	\$ 27,158	100%	27,158	3.44	\$ -
Direct Activities and Services	93%	\$ 1,043,825	100%	1,043,825	132.08	\$ -
Total	100%	\$ 1,127,125	n/a	\$ 1,122,287	\$ 142	\$ 4,838
Allocation Basis for the Fully-Burdened Hourly Rate: Direct Hours					7,903	

The "Percent Recoverable in Fees" column identifies all service areas that NBS supports as justifiable components of the fully-burdened hourly rate applied toward establishing user/regulatory fee recovery limits. All subsequent cost of service calculations at the individual fee level assume a fully-burdened hourly rate of \$142, with a goal to recover approximately \$1.1 million in costs from fees for service.

The "Amount Not Recoverable in Fees" column identifies service areas that NBS recommends as best funded via alternate revenue sources than fees for service. Significant analytical and policy decisions often revolve around inclusion of categorized activity costs in the fully-burdened hourly rate. The decision whether to include or exclude some or all of a particular cost category in user/regulatory fees for service is guided by basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charge is levied.

Cost category nomenclature shown in the table above was adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully-burdened hourly rate, summaries of the cost categories are provided as follows:

- **Public Counter Duty** – Staff time devoted to responding to phone calls and public inquiries not specifically associated with an active permit. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from fees for planning applications. Building staff estimates approximately 80% is associated with building plan review submittal and project inspection activities, while another 20% of the remaining costs should be considered Non-Fee recoverable.
- **Building Related Code Enforcement** – Work activities in response to a complaint received by the Building and Safety Division related to violation of the Building Code, City Ordinance or State law. Includes reactive complaint investigation and follow up. These costs are 100% eligible for recovery in fees for service.
- **Business License Inspections** – Work activities associated with approval of a new business license, or on-going regulation of active licenses. 100% of these costs are recoverable in user and regulatory fees for service.
- **Direct Services and Activities** - Work activities associated with active building permit applications. 100% of these costs are recoverable in user and regulatory fees for service.

As shown in the table on the following page, the results of this Cost of Service Analysis conclude that the Building and Safety Division is eligible to recover approximately 100% of its annual costs of providing services from user/regulatory fees for service. A minor fraction of its annual costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

Program Cost Type	Total Cost	Percentage of Total Costs
Amount Recoverable in Fees	1,122,287	99.57%
Amount Requiring Alternate Funding Source	4,838	0.43%
Total	\$ 1,127,125	100%

Cost Recovery Evaluation

The Building and Safety Division currently recovers approximately 87% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Building and Safety	\$ 1,067,035	\$ 1,222,861	\$ (155,826)

Appendix A.3 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for

the corresponding service identified in the “Fee Description” list. NBS worked extensively with Division staff to gather estimates of time required to perform each service identified in the Appendix. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department’s “Current Fee”, some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an “exact” measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

It is uncommon for most Building plan review and inspection fees to be set below the maximum full cost recovery amount established through a user and regulatory fee study. A handful of exceptions are typically seen only applied to frequent minor residential mechanical, plumbing and electrical permits such as water heaters, electrical service change, and the like. However, pricing will largely depend on the local economic environment. The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City’s staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 5 – Police Fees

Cost of Service Analysis

The scope of this user and regulatory fee analysis for Police focused solely on various administrative processing fees, false alarm, DUI and loud party response activities.

Because the majority of services provided by Police are not user and regulatory fee recoverable, NBS developed a fully-burdened blended hourly rate for each primary functional division present in the Police Department.

Police Department		Fully-Burdened Hourly Rate
Support Services		\$ 107
Field Services		\$ 139
Investigative Services		\$ 162
Traffic Safety		\$ 157
Animal Care Center		\$ 103
Code Enforcement		\$ 92

Cost Recovery Evaluation

The Police Department currently recovers approximately 29% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Police	\$ 157,075	\$ 535,030	\$ (377,955)

Appendix A.4 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the “Fee Description” list. NBS worked extensively with City staff to gather estimates of time required to perform each service identified in the Appendices. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department's "Current Fee", some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates for Police and discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an "exact" measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

It is common for Police administrative fees to be either set (capped) by the State, or set below the maximum full cost recovery amount established through a user and regulatory fee study. However, false alarm and loud party response fees for service are often considered under separate penalty ordinances, and would therefore not be subject to laws governing user and regulatory fee amounts set within the confines of "estimated and reasonable costs" of providing services. For purposes of analysis, the Department requested NBS establish the cost of these activities for further policy consideration by the City Council.

The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 6 – Animal Care Center Fees

The Animal Care Center is part of the City's Police Department. It includes a full service shelter with an active adoption program for dogs, cats, and other household pets. The Center also responds to problems with wild animals such as coyotes and reptiles.

Because the majority of services provided by Animal Care are not user and regulatory fee recoverable, NBS developed a fully-burdened blended hourly rate of \$103 for the Animal Care Center within the Police Department analysis, as presented in Section 5 of this report.

Cost Recovery Evaluation

The Animal Care Center currently recovers approximately 78% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Animal Care Center	\$ 176,766	\$ 226,888	\$ (50,122)

Appendix A.5 presents the results of the detailed cost recovery analysis for fee recoverable services. The "Cost of Service per Activity Column" establishes the legal maximum at which a fee could be charged for the corresponding service identified in the "Fee Description" list. NBS worked extensively with City staff to gather estimates of time required to perform each service identified in the Appendices. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department's "Current Fee", some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates for Animal Care and discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an "exact" measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

It is common for animal control fees to be either set (capped) by the State, or set below the maximum full cost recovery amount established through a user and regulatory fee study. The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 7 – Fire Prevention Fees

The City of Indio Fire Services Prevention Office performs the following functions and services:

- Adopts and enforces codes and ordinances relative to fire and life safety issues associated with commercial, industrial, and residential development.
- Coordinates the inspection of commercial buildings, and enforces hazardous materials regulations.
- Works with developers and City planning departments on development projects impacting fire protection services, from conception through planning process approval.
- Conducts new construction inspections, fire safety inspections, and State Fire Marshal-required inspections (including high rise, jail, board and care, and day care inspections), and enforces applicable fire codes and ordinances.
- Interacts with developers, architects, and engineers to meet the fire protection requirements for buildings and developments by reviewing all architectural blue prints, development plans, and proposals submitted in the City of Indio.
- Administers public education programs and services to children, adults, seniors, and various groups in the community.
- Coordinates the Engine Company Business Inspection program, so all the businesses within the City of Indio are evaluated for Fire and Life Safety hazards.

City Fire Prevention Services are provided via a contract with the County of Riverside. The focus of this analysis sought to define the contracted costs, as well as other City costs associated with these services, and incorporate both into an updated fee structure for the City of Indio.

Cost of Service Analysis

The following table provides a breakdown of the estimated total annual costs of providing Fire Prevention services:

Program Cost Type	Total Cost	Percentage of Total Costs
Direct Labor	\$ 390,056	52%
Recurring Non-Labor	35,886	5%
Department and Citywide Overhead	87,645	12%
Allocated Common Activities	232,086	31%
Total	\$ 745,673	100%

The following categorizes the Fire Prevention Services Division's costs across both fee related and non-fee related services, as well as the resulting fully-burdened hourly rate applicable toward establishing the "full" or "maximum" charge for fee related services.

Fire Prevention Services	Allocation Percentage	Division Subtotal	Percent Recoverable in Fees	Amount Recoverable in Fees	Fully-Burdened Hourly Rate	Amount Not Recoverable in Fees
Public Education / Coordination	4%	\$ 27,103	0%	-	-	\$ 27,103
Direct Services and Activities	96%	\$ 718,571	100%	718,571	124.02	\$ -
Total	100%	\$ 745,673	n/a	\$ 718,571	\$ 124	\$ 27,103
Allocation Basis for the Fully-Burdened Hourly Rate: Direct Hours					5,794	

The “Percent Recoverable in Fees” column identifies all service areas that NBS supports as justifiable components of the fully-burdened hourly rate applied toward establishing user/regulatory fee recovery limits. All subsequent cost of service calculations at the individual fee level assume a fully-burdened hourly rate of \$124, with a goal to recover approximately \$719,000 in costs from fees for service.

The “Amount Not Recoverable in Fees” column identifies service areas that NBS recommends as best funded via alternate revenue sources than fees for service. Significant analytical and policy decisions often revolve around inclusion of categorized activity costs in the fully-burdened hourly rate. The decision whether to include or exclude some or all of a particular cost category in user/regulatory fees for service is guided by basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charge is levied.

Cost category nomenclature shown in the table above was adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully-burdened hourly rate, summaries of the cost categories are provided as follows:

- **Public Education / Coordination** – Prevention staff facilitate a number of public education programs every year, and staff regional and statewide fire prevention committees, task forces and policy panels. These costs are not recoverable in Fire Prevention user and regulatory fees for service, and require an alternate funding source.
- **Direct Services and Activities:** Work activities associated with active permits, plan reviews, or inspection activities. 100% of these costs are recoverable in Fire Prevention user and regulatory fees for service.

As shown in the table on the following page, the results of this Cost of Service Analysis conclude that the Fire Prevention Services Division is eligible to recover approximately 96% of its annual costs of providing services from user/regulatory fees for service. 4% of its annual costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

Program Cost Type	Total Cost	Percentage of Total Costs
Amount Recoverable in Fees	718,571	96%
Amount Requiring Alternate Funding Source	27,103	4%
Total	\$ 745,673	100%

Cost Recovery Evaluation

The Fire Prevention Services Division currently recovers approximately 23% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Fire Prevention	\$ 148,039	\$ 635,102	\$ (487,063)

Appendix A.6 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the “Fee Description” list. NBS worked extensively with Division staff to gather estimates of time required to perform each service identified in the Appendix. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department’s “Current Fee”, some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than the their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an “exact” measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

A Fire Prevention cost of service analysis generally uncovers significant under-recovery for user and regulatory fee services. However, pricing will largely depend on the local economic environment. The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines. The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City’s staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 8 – Special Events Fees

The Indio Special Events staff provides hands-on production; assistance and/or serves as liaison between the City and organizations that operate special events in the local community. The Special Events staff also coordinates with other departments of the City to provide support services during each event, as required.

Cost of Service Analysis

The scope of this study sought to establish the average total cost of processing park use permits, garage sale permits, rummage sale permits, special event permits, and special land use permits. It excluded costs associated with City sponsored special events. Because the majority of services provided by Special Events are not user and regulatory fee recoverable, NBS developed a fully-burdened blended hourly rate for this function of the Human Services Department. The details of this rate calculation are presented below:

Cost Layer	FY 12 Adopted Budget	Adjustments	Net Divisional Expenditures to be Considered	Hourly Rate
LABOR COSTS (Human Services Coordinator)				
Regular Salaries	\$ 50,636	\$ -	\$ 50,636	\$ 28.45
Benefits	\$ 32,042	\$ -	\$ 32,042	\$ 18.00
Subtotal	\$ 82,678	\$ -	\$ 82,678	\$ 46.45
DIVISIONAL NON-LABOR COSTS				
Professional Services	\$ 20,000	\$ (20,000)	\$ -	\$ -
Contract Labor	\$ 2,000	\$ (2,000)	\$ -	\$ -
Special Event Services	\$ 70,000	\$ (70,000)	\$ -	\$ -
Security Services	\$ 6,000	\$ (6,000)	\$ -	\$ -
Refuse Disposal	\$ 4,300	\$ (4,300)	\$ -	\$ -
Training	\$ 2,500	\$ (2,500)	\$ -	\$ -
Dues/Subscriptions/Pubs	\$ 2,000	\$ -	\$ 2,000	\$ 1.12
Advertising	\$ 35,000	\$ (35,000)	\$ -	\$ -
Cell Phones	\$ 500	\$ -	\$ 500	\$ 0.28
Rentals & Leases	\$ 115,000	\$ (115,000)	\$ -	\$ -
Printing & Reproduction	\$ 3,600	\$ (3,420)	\$ 180	\$ 0.10
Promotional Activities	\$ 30,000	\$ (30,000)	\$ -	\$ -
Small Tools & Minor Equip	\$ 4,300	\$ (4,300)	\$ -	\$ -
Office Supplies	\$ 1,500	\$ -	\$ 1,500	\$ 0.84
Clothing	\$ 9,000	\$ (9,000)	\$ -	\$ -
Food Supplies	\$ 15,000	\$ (15,000)	\$ -	\$ -
IS - Risk Management	\$ 18,699	\$ -	\$ 18,699	\$ 10.51
IS - Bldgs & Grounds	\$ 2,444	\$ -	\$ 2,444	\$ 1.37
IS - Info. Technology	\$ 6,642	\$ -	\$ 6,642	\$ 3.73
IS - Central Services	\$ 1,162	\$ (1,162)	\$ -	\$ -
Subtotal	\$ 349,647	\$ (317,682)	\$ 31,965	\$ 17.96
DEPARTMENTAL AND CITYWIDE OVERHEAD				
Human Services Administration	\$ 123,706	\$ (112,396)	\$ 11,309	\$ 6.35
Citywide Overhead	\$ 52,203	\$ -	\$ 52,203	\$ 29.33
Subtotal	\$ 175,909	\$ (112,396)	\$ 63,512	\$ 35.68
Total Division	\$ 608,234	\$ (430,078)	\$ 178,155	\$ 100
Rate Basis: Productive Hours				1,780

Cost Recovery Evaluation

The Special Events Division currently recovers approximately 42% of the eligible costs of providing fee related services.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Special Events	\$ 27,910	\$ 65,878	\$ (37,968)

Appendix A.7 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the “Fee Description” list. NBS worked extensively with City staff to gather estimates of time required to perform each service identified in the Appendices. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department's “Current Fee”, some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Revenue estimates for Special Events as discussed in this report or shown in the accompanying attachments should be relied upon conservatively. The premise of this analysis utilizes allocations of current cost data, labor effort and workload to establish the estimated and reasonable cost of providing services, and compares the annualized figures to revenue reports, available staffing hours, and other indicators considered by NBS as cross-checks for a defensible analysis. However, because studies of this nature often induce changes to fee structures, and rely upon time and workload estimates as well as allocation statistics, they do not provide an “exact” measure, but rather a reasonable projection of costs, subsidies, and revenue impacts associated with provision of services.

Proposed Fees

The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 9 – Youth and Teen Centers

The Indio Teen Center (ITC) is a 12,500 square foot after school facility offering 8th-12th grade students an array of educational and recreational activities, including a Recording Studio, Boxing Gym, Internet Cafe, Game Room, TV Room and a Resource/Counseling Center.

The Indio Senior Center provides a place where people, 50 years plus, can leisurely socialize, make new friends, share their skills and ideas, learn new things and gather information. It is dedicated to enhance and dignify the quality of the lives of our culturally diverse aging population.

The ITC and the Indio Senior Center (ISC) are proud to offer various Intergenerational programming, bringing teens and seniors together in activities such as Kayaking, Golf, Gardening, Woodcarving, Knitting and more.

The scope of this study had three main objectives:

1. **Fully-Burdened Hourly Rates:** Teen and Senior Center staff occasionally provide services to special events, as well as facility rental set up and tear down that are eligible for cost recovery on an hourly basis.
2. **Facility Rental Fees:** Estimate the reasonable facility cost per hour associated with each Center's available rental capacity.
3. **Membership Fees:** Understand the average total cost of programming for each facility for the purposes of considering a cost-based membership fee for each facility.

NBS developed full and part-time fully-burdened blended hourly rates for both the Teen and Senior Center operations of the Human Services Department. The details of this rate calculation are presented on the following page:

Hourly Rate Calculation for Teen Center Staff

Cost Layer	Staff Hourly Rate - FT	Staff Hourly Rate - PT
LABOR COSTS		
Regular Salaries - FT	\$ 99,721	\$ -
Regular Salaries - PT	\$ -	\$ 42,260
Benefits	\$ 50,614	\$ 10,123
Subtotal	\$ 150,335	\$ 52,383
DIVISIONAL NON-LABOR COSTS		
Professional Services	\$ -	\$ -
Training	\$ 2,212	\$ 938
Cell Phones	\$ 702	\$ 298
Printing & Reproduction	\$ -	\$ -
Promotional Activities	\$ -	\$ -
Small Tools & Minor Equip	\$ -	\$ -
Janitorial Supplies	\$ -	\$ -
Office Supplies	\$ 562	\$ 238
IS - Risk Management	\$ -	\$ -
IS - Bldgs & Grounds	\$ -	\$ -
IS - Info. Technology	\$ 44,320	\$ 18,782
IS - Central Services	\$ -	\$ -
IS - Fleet Maintenance	\$ 9,849	\$ 4,174
Subtotal	\$ 57,646	\$ 24,429
DEPARTMENTAL AND CITYWIDE OVERHEAD		
Human Services Administration	\$ 21,721	\$ 9,205
Citywide Overhead	\$ 35,644	\$ 15,106
Subtotal	\$ 57,366	\$ 24,311
Total Division	\$ 265,347	\$ 101,123
Fully Burdened Hourly Rate	\$ 96	\$ 36
Rate Basis: Productive Hours	2,751	2,817

Hourly Rate Calculation for Senior Center Staff

Cost Layer	Staff Hourly Rate - FT	Staff Hourly Rate - PT
LABOR COSTS		
Regular Salaries - FT	\$ 130,083	\$ -
Regular Salaries - PT	\$ -	\$ 23,587
Benefits	\$ 58,235	\$ 11,647
Subtotal	\$ 188,318	\$ 35,234
DIVISIONAL NON-LABOR COSTS		
Outside Repair & Maint	\$ 1,693	\$ 307
Dues/Subscriptions/Pubs	\$ 212	\$ 38
Senior Programs	\$ -	\$ -
Rentals & Leases	\$ -	\$ -
Small Tools & Minor Equip	\$ -	\$ -
Janitorial Supplies	\$ -	\$ -
Office Supplies	\$ 1,270	\$ 230
Food Supplies	\$ -	\$ -
IS - Risk Management	\$ -	\$ -
IS - Bldgs & Grounds	\$ -	\$ -
IS - Info. Technology	\$ 53,416	\$ 9,686
IS - Central Services	\$ -	\$ -
IS - Fleet Maintenance	\$ 3,957	\$ 717
Subtotal	\$ 60,547	\$ 10,979
DEPARTMENTAL AND CITYWIDE OVERHEAD		
Human Services Administration	\$ 26,179	\$ 4,747
Citywide Overhead	\$ 44,483	\$ 8,066
Subtotal	\$ 70,663	\$ 12,813
Total Division	\$ 319,528	\$ 59,025
Fully Burdened Hourly Rate	\$ 90	\$ 38
Rate Basis: Productive Hours	3,560	1,572

Through an analysis of budgeted expenditures, building depreciation, and allocable Citywide overhead costs, an understanding of the general on-going annual costs of operating each facility was computed:

General On-going Costs of the Teen Center Facility

Description	Amount
Janitorial Supplies	\$ 2,000
Risk Management	\$ 105,079
Bldgs&Grounds	\$ 152,777
Depreciation of City Owned Building Asset	\$ 230,474
Total General On-Going Facility Expenditures	\$ 490,330

General On-going Costs of the Senior Center Facility

Description	Amount
Janitorial Supplies	\$ 500
Risk Management	\$ 74,789
Bldgs&Grounds	\$ 150,333
Depreciation of City Owned Building Asset	\$ 172,447
Total General On-Going Facility Rental Expenditures	\$ 398,069

Once the on-going operating costs of each facility were determined, an inventory of assumptions regarding available rental versus programmed hours, as well as available rental rooms were developed for each facility as follows:

- The Teen Center is available only for its general programmed use between 2:00 p.m. and 7:00 p.m. Monday – Thursday. During these hours, no rental of the facility is possible. The facility is available for rental between 8:00 a.m. and 1:00 p.m., and 8pm to 12:00 a.m. Monday through Thursday, and 8:00 a.m. to 12:00 a.m. Friday – Sunday. Rooms available for rental include the Multipurpose Room and Conference Room of the facility.
- Rooms available for rental inside the Senior Center include the: Activity, Arts and Crafts, Multipurpose, and Dining rooms. These rooms are available for rental at any time during business hours, when City-run programs are not occupying the space. After regular business hours, these rooms are available for rental until 12:00 a.m., as well as from 8:00 a.m. to 12:00 a.m. Friday – Sunday.

Based on the number of programmed and available rental hours for each facility, the on-going costs for each facility were allocated accordingly, and a cost per available hour computed:

Cost per Available Hour – Teen Center

Description	Programmed Hours	Available Rental Hours	Total Available Business Hours
Percentage Distribution based on Available Hours	33%	67%	100%
Cost Distribution based on Available Hours	\$ 163,443	\$ 326,887	\$ 490,330
Cost per Available Hour			\$ 37

Cost per Available Hour – Senior Center

Description	Programmed Hours	Available Rental Hours	Total Available Business Hours
Percentage Distribution based on Available Hours	16%	84%	100%
Cost Distribution based on Available Hours	\$ 62,095	\$ 335,974	\$ 398,069
Cost per Available Hour			\$ 16

Rental of the Multipurpose and Conference rooms at the Teen Center could be established at a maximum of \$37 per hour, whereas rental of the Activity, Arts and Crafts, Multipurpose, and Dining rooms at the Senior Center could be established at a maximum of \$16 per hour. Additionally, assistance from City staff to supervise rentals, set up or tear down accessories and equipment for each rental would be charged at up to the maximum of fully burdened hourly rates described previously.

Finally, costs associated with “Programmed Hours” for each facility were applied toward potential establishment of a Membership Fee for each Facility. The City provided NBS with current average participation data for each facility, and the cost of programming for each Center was computed on a per participant basis:

Membership Cost Recovery Analysis – Teen Center

Description	Total Annualized Cost	75% Recovery	50% Recovery	25% Recovery
Programmed Facility Costs	\$ 163,443	\$ 122,583	\$ 81,722	\$ 40,861
Program Specific Supplies	\$ 20,900	\$ 15,675	\$ 10,450	\$ 5,225
Teen Center Staff Support Costs	[3] \$ 274,852	\$ 206,139	\$ 137,426	\$ 68,713
Total Annual Program Costs	\$ 459,195	\$ 344,397	\$ 229,598	\$ 114,799
Resident Members	768	768	768	768
Non-Resident Members	192	192	192	192
Total Members	960	960	960	960
Cost per Member, per year	\$ 478	\$ 359	\$ 239	\$ 120
Cost per Member, per month	\$ 40	\$ 30	\$ 20	\$ 10

Membership Cost Recovery Analysis – Senior Center

Description	Total Annualized Cost	75% Recovery	50% Recovery	25% Recovery
Programmed Facility Costs	\$ 62,095	\$ 46,571	\$ 31,047	\$ 15,524
Program Specific Supplies	\$ 10,750	\$ 8,063	\$ 5,375	\$ 2,688
Senior Center Staff Support Costs	\$ 378,553	\$ 283,915	\$ 189,277	\$ 94,638
Total Annual Program Costs	\$ 451,398	\$ 338,549	\$ 225,699	\$ 112,850
Resident Members	3,900	3,900	3,900	3,900
Non-Resident Members	1,400	1,400	1,400	1,400
Total Members	5,300	5,300	5,300	5,300
Cost per Member, per year	\$ 85	\$ 64	\$ 43	\$ 21
Cost per Member, per month	\$ 7	\$ 5	\$ 4	\$ 2

In considering a membership fee for these facilities, the City Council should consider several important legal and policy considerations:

- **Desired Percentage of Cost Recovery:** The Council must consider whether recovery of 100% of costs associated with each Center should be recovered entirely from the existing participant base. NBS would recommend a strategy of less than 100% cost recovery given recent voter legislation such as Proposition 26, which highlight the importance of distinguishing between charges to individuals that in turn could be used to fund programs that provide a greater general community benefit than the specific service received by the fee payor. Specifically, the Teen and Senior Centers are available to all City of Indio residents, not just those who participate on a regular basis. In NBS' opinion, it would be unfair to charge 100% of program costs to the existing participant base.
- **Resident versus Non-Resident Fees:** The Council may consider a policy which charges a higher fee for non-residents using the City of Indio facilities. However, neither charge can legally exceed the maximum cost per participant documented in this report. The City should not charge non-residents a fee higher than the total cost per member in order to recover for an intentional subsidy of fees charged to Indio residents.

Section 10 – Finance Department

The Finance Department manages the financial affairs of the City. Responsibilities include providing financial information to the City Manager and City Council regarding the fiscal affairs of the City, preparing the annual budget, monitoring expenditures for compliance with the budget, preparing financial reports, administering the payroll, accounts payable and accounts receivable programs, cashing, business license administration, purchasing and Management Information Systems.

Cost of Service Analysis

The scope of this study sought to establish the average total cost of processing business license, alarm registration, and short-term rental applications. Because the majority of services provided by the Finance Department are not user and regulatory fee recoverable, NBS developed one composite fully-burdened blended hourly rate for this Department. The details of this rate calculation are presented below:

Expenditure Type	Direct Services	
	Expenditure	Hourly Rate
Labor	\$ 656,504	\$ 52.69
Recurring Non-Labor	\$ 164,583	\$ 13.21
Citywide Overhead	\$ 370,721	\$ 29.75
Department Administration	\$ 314,630	\$ 25.25
Total Division	\$ 1,506,438	\$ 121
Rate Basis: Productive Hours		12,460

Cost Recovery Evaluation

The Finance Department currently recovers approximately 54% of the eligible costs of providing fee related services, as shown in the table below.

Department / Division	Estimated Annual Current Fee Revenue	Eligible Cost Recovery from User / Regulatory Fee Revenue	Annual Cost Recovery Surplus / (Deficit)
Finance	\$109,000	\$201,000	(92,000)

Appendix A.8 presents the results of the detailed cost recovery analysis for fee recoverable services. The “Cost of Service per Activity Column” establishes the legal maximum at which a fee could be charged for the corresponding service identified in the fee “Description” list. NBS worked extensively with City staff to gather estimates of time required to perform each service identified in the Appendices. Time estimates were independently evaluated on separate occasions by staff members and also analyzed by NBS to determine whether the time estimates provided seemed reasonable when compared against the numerous fee studies NBS staff have performed.

When the Cost of Service per Activity is compared to the Department's "Current Fee", some fees will appear to under recover their costs, some will come close to 100% recovery, and some will appear to collect more than the their cost of providing services. This is a typical outcome of any Cost of Service Analysis.

Proposed Fees

The consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – the City departments – have considered appropriate cost recovery levels at or below that full cost. Section 1 of this report may be referenced for cost recovery evaluation guidelines.

The initial outcomes of this Study will be presented to City Council in a Study Session for their review and comment. At the time actual fee amounts are proposed for adoption, the City's staff report will include a Master Fee Schedule document, which incorporates recommendations contained within this report as well as the review and input provided by City Council. The Master Fee Schedules may be referenced for recommended fee levels.

Section 11 – General Plan Maintenance Surcharge

It is common for jurisdictions in California to employ “surcharges” on top of their fees for service to fund certain types of operational support costs. Common surcharges employed in the West include those for general plan maintenance and update. Surcharges are generally assessed as a percentage of fees or some other metric such as valuation, and are meant to recover costs from entire groups who receive overall benefit from services rather than individual clients or customers.

The City of Indio updates its General Plan on a routine bases. This Plan helps to guide the growth of the community in a consistent manner. Government Code 66014 (b) allows local agencies to, “...include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations”. This section of the Government Code supports inclusion of general plan maintenance and update costs in both planning and building fees for service.

Most jurisdictions perform a comprehensive update of their General Plan on a five to ten year cycle. As shown in the table below, on a 10 year update cycle, the Community Development Department would need to accrue approximately \$361,000 per year in costs, allocated to a special fund, for the purpose of updating and maintaining their Plan. Details of assumptions behind this annual cost figure are presented in the table below.

To implement a surcharge for recovery of general plan maintenance and update costs, the Department and Council could agree upon a desired cost recovery target for this program, to be captured on top of Building permit fees. The following are a couple of policy options typically seen in other jurisdictions:

- **Policy Option 1:** Recover 100% of the annual costs via building permit fee surcharge.
- **Policy Option 2:** Recover less than 100% of the annual costs via building permit fee surcharge.

The remaining unfunded amount would be subsidized by other City revenue sources such as the general fund for the general community benefit received from the plan, as well as for the use of the Plan by other departments such as public safety and utilities.

The following table presents four options for surcharge amounts based on 100%, as well as stages of less than 100% recovery of General Plan maintenance and update costs on top of building permit fees.

Cost Category	Total Annualized Cost	100% Recovery	60% Recovery	30% Recovery	15% Recovery
Contracted Services	\$ 75,000	\$ 75,000	\$ 45,000	\$ 22,500	\$ 11,250
Staff Time (Average Per Year)	\$286,236	\$ 286,236	\$ 171,742	\$ 85,871	\$ 42,935
Total	\$361,236	\$ 361,236	\$ 216,742	\$ 108,371	\$ 54,185
Building Valuation of New Construction or Additions (FY 10/11)		\$62,639,418	\$62,639,418	\$62,639,418	\$62,639,418
General Plan Maintenance Surcharge		0.58%	0.35%	0.17%	0.09%

In adopting a General Plan maintenance and update surcharge, each jurisdiction’s policy makers must decide to what degree new development impacts the revision and maintenance efforts to their Plan. For jurisdictions with large amounts of undeveloped land available, the impact is typically considered higher than for jurisdictions that are closer to “build-out” of available land resources.

Section 12 – Conclusion

Based on the cost of service analysis, cost recovery evaluation, and fee establishment phases of analysis in this study, the proposed master schedule of fees formatted for implementation has been prepared and included in the City's accompanying staff report.

As discussed throughout this report, the proposed fee schedule includes fee increases intended to greatly improve the City's recovery of costs incurred to provide individual services, as well as to adjust fees downward where fees charge exceed the average costs incurred.

Predicting the degree to which any fee amendments will affect actual revenues is difficult to quantify. Experience with any fee increases or decreases should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should – over time – enhance the City's cost recovery capabilities, providing it the ability to stretch other resources further for the benefit of the public at large.

The City's Master Fee Schedule should become a living document but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the Council, the fee schedule is the final word on the amount and manner in which fees should be imposed by the departments. Old fee schedules should be superseded by the new master document. If the master document is found to be missing fees, those fees need eventually to be added to the master schedule and should not continue to exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace at least with cost inflation. For all fees and charges, the City could use either a Consumer Price Index adjustment or a percentage of Labor Cost increase, and that practice would be well applied to the new fee schedule. Conducting a comprehensive user fee study is not an annual requirement; it becomes worthwhile only over time as significant shifts in organization, local practices, legislative values, or legal requirements change. In NBS' experience, a comprehensive analysis such as this should be performed every three to five years. It should be noted that when an automatic adjustment is applied annually, the City is free to use its discretion in applying the adjustment; not all fees need to be adjusted, especially when there are good policy reasons for an alternate course. The full cost of service is the City's only limit in setting its fees.

As a final note in this study, it is worth acknowledging the path that fees in general have taken in California. The public demands ever more precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are imposed. It is inevitable in the not too distant future that user fees and regulatory fees will demand an even greater level of analysis and supporting data to meet the public's evolving expectations. Technology systems will play an increased and significant role in an agency's ability to accomplish this. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

APPENDIX A.1

Cost of Service Analysis – Planning Division

CITY OF INDIO
 PLANNING USER & REGULATORY FEE ANALYSIS
 Cost Estimation for Providing Activities and Services Related to Permitting and Regulation

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
		Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
ZONING									
	Change of Zone	40.00	X \$ 235 =	\$ 9,392	\$ 3,500.00	37.27%	1	\$ 3,500	\$ 9,392
	Variance - Minor	25.00	X \$ 235 =	\$ 5,870	\$ 2,500.00	42.59%	0	\$ -	\$ -
	Variance - Major	30.00	X \$ 235 =	\$ 7,044	\$ 1,000.00	14.20%	0	\$ -	\$ -
	Zoning Text Amendment	59.50	X \$ 235 =	\$ 13,970	\$ 3,500.00	25.05%	1	\$ 3,500	\$ 13,970
	Zoning Letter	1.25	X \$ 235 =	\$ 293	\$ 175.00	59.63%	7	\$ 1,225	\$ 2,054
	General Plan Map Amendment	66.00	X \$ 235 =	\$ 15,496	\$ 2,500.00	16.13%	1	\$ 2,500	\$ 15,496
	Development Agreement	48.58	X \$ 235 =	\$ 11,407	\$ 5,000.00	43.83%	0	\$ -	\$ -
	Development Agreement Extension	23.75	X \$ 235 =	\$ 5,576	\$ 5,000.00	89.66%	1	\$ 5,000	\$ 5,576
	Development Review Committee Meetings	5.00	X \$ 235 =	\$ 1,174	\$ 1,000.00	85.18%	1	\$ 1,000	\$ 1,174
	Conceptual/Specific Plan, Specific Plan Amendment, Project Master Plan	86.75	X \$ 235 =	\$ 20,368	\$ 10,000.00	49.10%	1	\$ 10,000	\$ 20,368
CONDITIONAL USE PERMITS									
	Conditional Use Permit - Administrative	13.05	X \$ 235 =	\$ 3,064	\$ 2,500.00	81.59%	1	\$ 2,500	\$ 3,064
	Conditional Use Permit - Planning Commission	30.25	X \$ 235 =	\$ 7,103	\$ 2,500.00	35.20%	4	\$ 10,000	\$ 28,410
	Conditional Use Permit - Wireless/Antenna	16.04	X \$ 235 =	\$ 3,767	\$ 2,500.00	66.37%	3	\$ 7,500	\$ 11,300
SUBDIVISION									
	Tentative Tract Map (> 5 lots)	50.00	X \$ 235 =	\$ 11,740	\$ 5,000.00	42.59%	1	\$ 5,000	\$ 11,740
	Tentative Parcel Map (< 5 lots)	30.00	X \$ 235 =	\$ 7,044	\$ 2,500.00	35.49%	1	\$ 2,500	\$ 7,044
	Modification of Tentative Map	20.00	X \$ 235 =	\$ 4,696	\$ 2,500.00	53.24%	1	\$ 2,500	\$ 4,696
	Map Extension	10.00	X \$ 235 =	\$ 2,348	\$ 2,500.00	106.48%	1	\$ 2,500	\$ 2,348
	Reversion to Acreage	25.00	X \$ 235 =	\$ 5,870	\$ 2,500.00	42.59%	0	\$ -	\$ -
	Lot Line Adjustment	8.00	X \$ 235 =	\$ 1,878	\$ 500.00	26.62%	1	\$ 500	\$ 1,878
	Certificate of Compliance	3.00	X \$ 235 =	\$ 704	\$ 500.00	70.98%	0	\$ -	\$ -
ENVIRONMENTAL									
	Statutory/Categorical Exemption	3.00	X \$ 235 =	\$ 704	\$ -	0.00%	8	\$ -	\$ 5,635
	Initial Study	20.00	X \$ 235 =	\$ 4,696	\$ -	0.00%	11	\$ -	\$ 51,655
	Negative Declaration (Deposit)	20.00	X \$ 235 =	\$ 4,696	\$ -	0.00%	9	\$ -	\$ 42,263
	EIR (Deposit)	50.00	X \$ 235 =	\$ 11,740	\$ -	0.00%	0	\$ -	\$ -
DESIGN REVIEW									
	Design Review - Administrative	17.85	X \$ 235 =	\$ 4,191	\$ 850.00	20.28%	1	\$ 850	\$ 4,191
	Design Review - Planning Commission	25.29	X \$ 235 =	\$ 5,938	\$ 2,500.00	42.10%	4	\$ 10,000	\$ 23,753
OTHER									
	Annexation Review - Property Owner Initiated	89.63	X \$ 235 =	\$ 21,044	\$ 10,000.00	47.52%	1	\$ 10,000	\$ 21,044
	Codes, Covenants & Restrictions (CC&R's) Review	3.00	X \$ 235 =	\$ 704	\$ 3,500.00	496.89%	1	\$ 3,500	\$ 704
	Public Convenience & Necessity	9.00	X \$ 235 =	\$ 2,113	\$ 500.00	23.66%	1	\$ 500	\$ 2,113
APPEAL FEES									
	Appeal of Staff Decision to Planning Commission	8.00	X \$ 235 =	\$ 1,878	\$ 450.00	23.96%	0	\$ -	\$ -
	Appeal of Planning Commission Decision to City Council	15.00	X \$ 235 =	\$ 3,522	\$ 450.00	12.78%	1	\$ 450	\$ 3,522
	Single Family Resident (in City)	8.00	X \$ 235 =	\$ 1,878	\$ 450.00	23.96%	0	\$ -	\$ -
WILLIAMSON ACT									
	Cancellation Review	0.00	X \$ 235 =	\$ -	\$ 5,500.00	n/a	0	\$ -	\$ -
	Establishment	0.00	X \$ 235 =	\$ -	\$ 5,500.00	n/a	0	\$ -	\$ -
	Enlargement	0.00	X \$ 235 =	\$ -	\$ 5,500.00	n/a	0	\$ -	\$ -
	Disestablishment	0.00	X \$ 235 =	\$ -	\$ 5,500.00	n/a	0	\$ -	\$ -
	Process Fee for Non-Renewal	0.00	X \$ 235 =	\$ -	\$ 5,500.00	n/a	0	\$ -	\$ -
SIGN PERMITS									
	Temporary Banner Permit	1.00	X \$ 235 =	\$ 235	\$ -	0.00%	112	\$ -	\$ 26,297

CITY OF INDIO
 PLANNING USER & REGULATORY FEE ANALYSIS
 Cost Estimation for Providing Activities and Services Related to Permitting and Regulation

APPENDIX A-1

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
		Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Temporary Real Estate Sign	1.00	X \$ 235 =	\$ 235	\$ -	0.00%	0	\$ -	\$ -
	Permanent Sign	2.50	X \$ 235 =	\$ 587	\$ -	0.00%	70	\$ -	\$ 41,089
MISCELLANEOUS FEES									
	Business License Review	0.33	X \$ 235 =	\$ 77	\$ -	0.00%	520	\$ -	\$ 40,291
	Miscellaneous Site Inspection	1.00	X \$ 235 =	\$ 235	\$ -	0.00%	0	\$ -	\$ -
	Zoning Letter / Research	1.50	X \$ 235 =	\$ 352	\$ 175.00	49.69%	0	\$ -	\$ -
	Assessment District Review	0.00	X \$ 235 =	\$ -	\$ 5,000.00	n/a	0	\$ -	\$ -
								\$ -	\$ -
BUILDING PLAN REVIEW / LANDSCAPE PLAN REVIEW									
	Repeat Tract Home / Other Residential Additions or Improvements / Commercial Tenant Improvement	0.50	X \$ 235 =	\$ 117	\$ -	0.00%	0	\$ -	\$ -
	New Commercial/Multifamily/Mixed Use	3.50	X \$ 235 =	\$ 822	\$ 500.00	60.84%	5	\$ 2,500	\$ 4,109
BUILDING / LANDSCAPE INSPECTION									
	Building / Landscape Inspections (fee is per building permit)	1.00	X \$ 235 =	\$ 235	\$ 150.00	63.89%	290	\$ 43,500	\$ 68,091
TOTAL PLANNING DEPARTMENT							765	\$ 127,525	\$ 463,878

Notes

- [1] previously part of primary project deposit
 [2] No time estimates available for these services. City will keep existing deposit level and charge hourly

APPENDIX A.2

Cost of Service Analysis – Engineering Services Division

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
Plan Check Fees									
1	Final Map - Filing Fee	3.50	x \$ 383 =	\$ 1,341	\$ 300.00	22%	2	\$ 600	\$ 2,682
2	Final Tract Map (per sheet)	7.00	x \$ 383 =	\$ 2,682	\$ 750.00	28%	11	\$ 8,250	\$ 29,498
3	Final Parcel Map (per sheet)	6.00	x \$ 383 =	\$ 2,299	\$ 750.00	33%	4	\$ 3,000	\$ 9,194
4	Final Tract Map Amendment (per sheet)	3.00	x \$ 383 =	\$ 1,149	\$ -	0%	0	\$ -	\$ -
5	Final Parcel Map Amendment (per sheet)	3.00	x \$ 383 =	\$ 1,149	\$ -	0%	0	\$ -	\$ -
6	Legal Description and Plot Plan	3.00	x \$ 383 =	\$ 1,149	\$ -	0%	6	\$ -	\$ 6,896
7	Mass Grading Plans (per sheet)	8.00	x \$ 383 =	\$ 3,065	\$ 750.00	24%	0	\$ -	\$ -
8	Rough Grading Plans (per sheet)	10.00	x \$ 383 =	\$ 3,831	\$ 750.00	20%	3	\$ 2,250	\$ 11,493
9	Precise Grading Plans (per sheet)	12.00	x \$ 383 =	\$ 4,597	\$ 750.00	16%	123	\$ 92,332	\$ 565,954
10	Signing and Striping Plans (per sheet)	8.00	x \$ 383 =	\$ 3,065	\$ 750.00	24%	10	\$ 7,500	\$ 30,648
11	Traffic Signal Plans (per sheet)	12.00	x \$ 383 =	\$ 4,597	\$ 750.00	16%	10	\$ 7,500	\$ 45,972
12	Storm Drain Plans (per sheet)	8.00	x \$ 383 =	\$ 3,065	\$ 750.00	24%	9	\$ 6,750	\$ 27,583
13	Street Light Plans (per sheet)	8.00	x \$ 383 =	\$ 3,065	\$ 750.00	24%	1	\$ 750	\$ 3,065
14	Street Improvement Plans (per sheet)	10.00	x \$ 383 =	\$ 3,831	\$ 750.00	20%	16	\$ 12,000	\$ 61,296
15	SWPPP/NPDES Plans	8.00	x \$ 383 =	\$ 3,065	\$ -	0%	1	\$ -	\$ 3,065
16	PM10 Plans	6.00	x \$ 383 =	\$ 2,299	\$ 500.00	22%	9	\$ 4,500	\$ 20,687
17	WQMP Preliminary	6.00	x \$ 383 =	\$ 2,299	\$ 500.00	22%	8	\$ 4,000	\$ 18,389
18	WQMP Final	8.00	x \$ 383 =	\$ 3,065	\$ 500.00	16%	7	\$ 3,500	\$ 21,453
19	Hydrology Report	8.00	x \$ 383 =	\$ 3,065	\$ 500.00	16%	8	\$ 4,000	\$ 24,518
21	Additional Plan Check (per add'l plan check submittal after 3 submittals)	5.00	x \$ 383 =	\$ 1,915	\$ 1,000.00	52%	2	\$ 2,000	\$ 3,831
22	Plan Check Revision (per sheet)	3.00	x \$ 383 =	\$ 1,149	\$ 250.00	22%	21	\$ 5,250	\$ 24,135
Inspection Fees									
1	On-Site and Off-Site Improvements (project value >\$10,001)								
a)	Permit Processing	1.00	x \$ 383 =	\$ 383	\$ 50	13%	32	\$ 1,600	\$ 12,259
b)	Inspection (\$10,001 - \$50,000)	4.00	x \$ 383 =	\$ 1,532	\$ 805	53%	16	\$ 12,880	\$ 24,518
c)	Inspection (\$50,001 - \$100,000)	10.00	x \$ 383 =	\$ 3,831	\$ 2,137	56%	8	\$ 17,096	\$ 30,648

CITY OF INDIO
ENGINEERING
Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-2

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
d)	Inspection (\$100,001 - \$500,000)	42.00	x \$ 383 = \$	16,090	\$ 6,461	40%	7	\$ 45,227	\$ 112,631
e)	Inspection (\$500,001 - \$1,000,000)	100.00	x \$ 383 = \$	38,310	\$ -	0%	0	\$ -	\$ -
f)	Inspection (\$1,000,001 - \$2,500,000)	270.00	x \$ 383 = \$	103,436	\$ 47,784	46%	1	\$ 47,784	\$ 103,436
g)	Inspection (> \$2,500,001)	320.00	x \$ 383 = \$	122,591	\$ -	0%	0	\$ -	\$ -
2	SWPPP/NPDES Inspection	2.00	x \$ 383 = \$	766	\$ -	0%	15	\$ -	\$ 11,493
3	Single Family Residential Final Grading (per lot)	2.00	x \$ 383 = \$	766	\$ -	0%	0	\$ -	\$ -
4	Survey Monument (per lot)	1.00	x \$ 383 = \$	383	\$ -	0%	0	\$ -	\$ -
Condition Review									
1	Subdivisions (per project)	3.00	x \$ 383 = \$	1,149	\$ 500.00	44%	9	\$ 4,500	\$ 10,344
2	CFD Formation (fee is for City administrative time/cost only, outsourced formation consultant costs charged separately as a pass-through)	38.00	x \$ 383 = \$	14,558	\$ 1,000.00	7%	1	\$ 1,000	\$ 14,558
3	LLMD Formation (fee is for City administrative time/cost only, outsourced formation consultant costs charged separately as a pass-through)	10.00	x \$ 383 = \$	3,831	\$ 5,000.00	131%	0	\$ -	\$ -
4	Special Assessment District Formation (fee is for City administrative time/cost only, outsourced formation consultant costs charged separately as a pass-through)	40.00	x \$ 383 = \$	15,324	\$ 5,000.00	33%	0	\$ -	\$ -
Soils/Geotechnical Report									
1	Soils/Geotechnical Report	6.00	x \$ 383 = \$	2,299	\$ 500.00	22%	5	\$ 2,500	\$ 11,493
Traffic Study Review									
1	Traffic Study Review	35.00	x \$ 383 = \$	13,408	\$ 750.00	6%	5	\$ 3,750	\$ 67,042
Right-of-Way Vacation									
1	Right-of-Way Vacation	10.00	x \$ 383 = \$	3,831	\$ 1,000.00	26%	2	\$ 2,000	\$ 7,662
Encroachment Permit									
1	Permit Processing	1.00	x \$ 383 = \$	383	\$ 50.00	13%	86	\$ 4,300	\$ 32,946
2	Minor Encroachment Permit Inspections (project value <10K)	1.00	x \$ 383 = \$	383	\$ 153.00	40%	54	\$ 8,262	\$ 20,687
3	Utility - Annual Blanket Permit	4.00	x \$ 383 = \$	1,532	\$ -	0%	2	\$ -	\$ 3,065
4	Traffic Control - Plan Review	1.00	x \$ 383 = \$	383	\$ -	0%	40	\$ -	\$ 15,324
5	Renew Expired Permit	1.00	x \$ 383 = \$	383	\$ -	0%	0	\$ -	\$ -
6	Work Without Permit (penalty of 2x original fee amount. Placeholder for MFS, not studied by NBS)								
Transportation Permit									
1	Single Trip	1.00	x \$ 383 = \$	383	\$ 16.00	4%	283	\$ 4,520	\$ 108,225
2	Annual	1.00	x \$ 383 = \$	383	\$ 90.00	23%	25	\$ 2,250	\$ 9,577

CITY OF INDIO
ENGINEERING
Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-2

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
3	Operating Without Permit (<i>penalty of 2x original fee amount. Placeholder for MFS, not studied as part of this scope</i>)								
	Other								
1	Map Reproduction (per sheet)	0.50 x	\$ 383 =	\$ 192	\$ 10.00	5%	30	\$ 300	\$ 5,746
2	Records and Info Research (per 15 minutes after first 5 minutes)	0.25 x	\$ 383 =	\$ 96	\$ 26.00	27%	0	\$ -	\$ -
3	Weed Abatement Charge (per hour)	1.00 x	\$ 383 =	\$ 383	\$ -	0%	2	\$ -	\$ 766
TOTAL ENGINEERING							872	322,151	1,512,778

Notes

For Services Required in Excess of standard approaches, the City Manager or City Manager's designee may estimate the appropriate fee based on the adopted fully burdened hourly rate for each department, or require a deposit against which hours will be charged at the adopted fully burdened hourly rate

City of Indio
Improvements Inspection - Sliding Scale Fee Structure

On-Site and Off-Site Improvements	
Minor Encroachment Permit Inspections (project value <10K)	\$ 383 Flat Fee
Inspection (\$10,001 - \$50,000)	Equal to 3.83% of project value
Inspection (\$50,001 - \$100,000)	\$ 1,532 plus 4.60% of the next \$ 40,000
Inspection (\$100,001 - \$500,000)	\$ 3,831 plus 3.07% of the next \$ 400,000
Inspection (\$500,001 - \$1,000,000)	\$ 16,090 plus 4.44% of the next \$ 500,000
Inspection (\$1,000,001 - \$2,500,000)	\$ 38,310 plus 4.34% of the next \$ 1,500,000
Inspection (> \$2,500,001)	\$ 103,436 plus 3.83% of the project value >\$2.5 m

APPENDIX A.3

Cost of Service Analysis – Building and Safety Division

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
BUILDING PLAN CHECK AND PROCESSING FEES									
Total Valuation:									
	\$1.00 to \$500.00	0.50	x \$ 142 =	\$ 71	\$ 15.28	22%	3	\$ 52	\$ 241
	\$501.00 to \$2,000.00								
	for first \$500.00	0.50	x \$ 142 =	\$ 71	\$ 15.28	22%	16	\$ 247	\$ 1,147
	for each additional \$100.00 (or fraction thereof, to and including \$2,000.00)	0.07	x \$ 142 =	\$ 10	\$ 1.98	20%	162	\$ 320	\$ 1,605
	\$2,001.00 to \$25,000.00								
	for first \$2,000.00	1.57	x \$ 142 =	\$ 223	\$ 45.01	20%	94	\$ 4,247	\$ 21,035
	for each additional \$1,000.00 (or fraction thereof, to and including \$25,000.00)	0.03	x \$ 142 =	\$ 4	\$ 9.10	214%	755	\$ 6,869	\$ 3,216
	\$25,001.00 to \$50,000.00								
	for first \$25,000.00	2.19	x \$ 142 =	\$ 311	\$ 254.31	82%	20	\$ 5,188	\$ 6,344
	for each additional \$1,000.00 (or fraction thereof, to and including \$50,000.00)	0.15	x \$ 142 =	\$ 21	\$ 6.57	31%	204	\$ 1,339	\$ 4,345
	\$50,001.00 to \$100,000.00								
	for first \$50,000.00	5.94	x \$ 142 =	\$ 844	\$ 418.44	50%	19	\$ 7,825	\$ 15,774
	for each additional \$1,000.00 (or fraction thereof, to and including \$100,000.00)	0.08	x \$ 142 =	\$ 11	\$ 4.55	40%	355	\$ 1,617	\$ 4,036
	\$100,001.00 to \$500,000.00								
	for first \$100,000.00	9.69	x \$ 142 =	\$ 1,376	\$ 645.94	47%	9	\$ 5,490	\$ 11,696
	for each additional \$1,000.00 (or fraction thereof, to and including \$500,000.00)	0.01	x \$ 142 =	\$ 1.42	\$ 3.64	256%	510	\$ 1,856	\$ 724
	\$500,001.00 to \$1,000,000.00								
	for first \$500,000.00	15.00	x \$ 142 =	\$ 2,130	\$ 2,101.94	99%	1	\$ 1,787	\$ 1,811
	for each additional \$1,000.00 (or fraction thereof, to and including \$1,000,000.00)	0.02	x \$ 142 =	\$ 3	\$ 3.09	109%	283	\$ 874	\$ 804
	\$1,000,001.00 and up								
	for first \$1,000,000.00	25.00	x \$ 142 =	\$ 3,550	\$ 3,645.69	103%	3	\$ 12,395	\$ 12,070
	for each additional \$1,000.00 (or fraction thereof)	0.03	x \$ 142 =	\$ 4	\$ 2.05	48%	1,297	\$ 2,656	\$ 5,525
Other Plan Check Fees									
	Plan Check City Administrative Fee (for coordination of outside consultants) - Consultant charges to be passed through at actual cost	0.50	x \$ 142 =	\$ 71	\$ 159.00	224%	0	\$ -	\$ -
	Simple OTC Plan Check or Additional Plan Review Due to Changes and Additions (per 1/2 hour increment)	0.50	x \$ 142 =	\$ 71	\$ 23.50	33%	438	\$ 10,287	\$ 31,081
	Special Event Plan Review	1.00	x \$ 142 =	\$ 142	\$ 23.50	17%	0	\$ -	\$ -
	Repeat Plan Review - Tract Homes	1.00	x \$ 142 =	\$ 142	\$ 170.00	120%	254	\$ 43,206	\$ 36,091
	Repeat Plan Review - Apartment / Multifamily Building	1.50	x \$ 142 =	\$ 213	\$ 170.00	80%	0	\$ -	\$ -
BUILDING PERMIT FEES									
Total Valuation:									
	\$1.00 to \$500.00	1.00	x \$ 142 =	\$ 142	\$ 23.50	17%	113	\$ 2,657	\$ 16,054
	\$501.00 to \$2,000.00								
	for first \$500.00	1.00	x \$ 142 =	\$ 142	\$ 23.50	17%	378	\$ 8,889	\$ 53,713
	for each additional \$100.00 (or fraction thereof, to and including \$2,000.00)	0.00	x \$ 142 =	\$ -	\$ 3.05	#DIV/0!	2,514	\$ 7,668	\$ -
	\$2,001.00 to \$25,000.00								
	for first \$2,000.00	1.00	x \$ 142 =	\$ 142	\$ 69.25	49%	695	\$ 48,150	\$ 98,736
	for each additional \$1,000.00 (or fraction thereof, to and including \$25,000.00)	0.09	x \$ 142 =	\$ 13	\$ 14.00	110%	4,233	\$ 59,262	\$ 54,100
	\$25,001.00 to \$50,000.00								
	for first \$25,000.00	3.02	x \$ 142 =	\$ 429	\$ 391.25	91%	70	\$ 27,270	\$ 29,891
	for each additional \$1,000.00 (or fraction thereof, to and including \$50,000.00)	0.07	x \$ 142 =	\$ 10	\$ 10.10	102%	593	\$ 5,989	\$ 5,895
	\$50,001.00 to \$100,000.00								
	for first \$50,000.00	4.84	x \$ 142 =	\$ 687	\$ 643.75	94%	42	\$ 26,812	\$ 28,626
	for each additional \$1,000.00 (or fraction thereof, to and including \$100,000.00)	0.05	x \$ 142 =	\$ 7	\$ 7.00	99%	1,391	\$ 9,737	\$ 9,876
	\$100,001.00 to \$500,000.00								
	for first \$100,000.00	7.29	x \$ 142 =	\$ 1,035	\$ 993.75	96%	280	\$ 277,902	\$ 289,498
	for each additional \$1,000.00 (or fraction thereof, to and including \$500,000.00)	0.02	x \$ 142 =	\$ 3	\$ 5.60	197%	17,723	\$ 99,249	\$ 50,335
	\$500,001.00 to \$1,000,000.00								
	for first \$500,000.00	14.60	x \$ 142 =	\$ 2,073	\$ 3,233.75	156%	1	\$ 1,617	\$ 1,037
	for each additional \$1,000.00 (or fraction thereof, to and including \$1,000,000.00)	0.02	x \$ 142 =	\$ 3	\$ 4.75	167%	293	\$ 1,392	\$ 832

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	\$1,000,001.00 and up								
	for first \$1,000,000.00	23.22	x \$ 142 =	\$ 3,297	\$ 5,608.75	170%	2	\$ 11,919	\$ 7,007
	for each additional \$1,000.00 (or fraction thereof)	0.02	x \$ 142 =	\$ 3	\$ 3.15	111%	1,309	\$ 4,123	\$ 3,718
Other Inspections and Fees									
	Inspections outside of normal business hours, per hour (minimum charge - two hours)	2.00	x \$ 142 =	\$ 284	\$ 47.00	17%	0	\$ -	\$ -
	Reinspection fees assessed under provisions of Section 305.8, per hour	1.00	x \$ 142 =	\$ 142	\$ 47.00	33%	112	\$ 5,273	\$ 15,933
	Inspections for which no fee is specifically indicated, per hour (per half hour increment)	0.50	x \$ 142 =	\$ 71	\$ 47.00	66%	5	\$ 239	\$ 361
	Inspections (Outside Consultant) - (placeholder for MFS - to be passed through at actual cost to City)	0.00	x \$ 142 =	\$ -	Actual Costs	n/a	0	\$ -	\$ -
	Additional inspection for enclosure wall for pools	0.50	x \$ 142 =	\$ 71	\$ 47.00	66%	30	\$ 1,398	\$ 2,112
MECHANICAL, PLUMBING AND ELECTRICAL PERMITS									
	Mechanical, Plumbing and Electrical Plan Check (per half hour increment)	0.50	x \$ 142 =	\$ 71	\$ 23.50	33%	0	\$ -	\$ -
	Permit Issuance Fee	0.50	x \$ 142 =	\$ 71	\$ 20.00	28%	170	\$ 3,400	\$ 12,070
	Supplemental Permit Issuance- Plumbing	0.16	x \$ 142 =	\$ 23	\$ 10.00	44%	0	\$ -	\$ -
	Supplemental Permit Issuance- Mechanical	0.16	x \$ 142 =	\$ 23	\$ 7.25	32%	0	\$ -	\$ -
	Supplemental Permit Issuance - Electrical	0.16	x \$ 142 =	\$ 23	\$ 7.25	32%	0	\$ -	\$ -
ELECTRICAL INSPECTIONS									
	For all new construction, remodels, and additions (projects associated with a building permit):								
	0 - 1500 s.f.	1.00	x \$ 142 =	\$ 142	\$ 6.00	4%	370	\$ 2,219	\$ 52,506
	Each 100 s.f. over 1501 s.f.	0.01	x \$ 142 =	\$ 1	\$ 6.00	423%	36,975	\$ 221,850	\$ 52,506
	For services under 600 AMPS	1.50	x \$ 142 =	\$ 213	\$ 8.00	4%	81	\$ 648	\$ 17,254
	For services over 600 AMPS	2.00	x \$ 142 =	\$ 284	\$ 3.00	1%	0	\$ -	\$ -
	Subfeeders per 100 AMPS or fraction thereof	0.16	x \$ 142 =	\$ 23	\$ 4.00	18%	31	\$ 122	\$ 695
	Each individual branch circuit not included in original construction	0.03	x \$ 142 =	\$ 4	\$ 2.00	47%	349	\$ 699	\$ 1,488
	For each fixture not included in original construction	0.03	x \$ 142 =	\$ 4	\$ 2.00	47%	291	\$ 581	\$ 1,238
	For each outlet & switch not included in original construction	0.03	x \$ 142 =	\$ 4	\$ 2.00	47%	579	\$ 1,158	\$ 2,466
	Miscellaneous wiring	0.50	x \$ 142 =	\$ 71	\$ 25.00	35%	260	\$ 6,503	\$ 18,468
	Motors less than 1 H.P.	0.33	x \$ 142 =	\$ 47	\$ 5.00	11%	1	\$ 4	\$ 40
	Motors 1 H.P. but less than 3 H.P.	0.41	x \$ 142 =	\$ 58	\$ 8.00	14%	0	\$ -	\$ -
	Motors 3 H.P. but less than 8 H.P.	0.50	x \$ 142 =	\$ 71	\$ 11.00	15%	0	\$ -	\$ -
	Motors 8 H.P. but less than 15 H.P.	0.58	x \$ 142 =	\$ 82	\$ 16.00	19%	0	\$ -	\$ -
	Motors 15 H.P. but less than 20 H.P.	0.66	x \$ 142 =	\$ 94	\$ 21.00	22%	0	\$ -	\$ -
	Motors 20 H.P. and over	0.75	x \$ 142 =	\$ 107	\$ 24.00	23%	0	\$ -	\$ -
	For parking lot lighting standards, each	0.16	x \$ 142 =	\$ 23	\$ 10.00	44%	0	\$ -	\$ -
	For private swimming pool	1.00	x \$ 142 =	\$ 142	\$ 30.00	21%	120	\$ 3,596	\$ 17,019
	For public swimming pools (including pools located at apartment houses, condominiums, mobile parks, recreational vehicle parks, and Mobile home subdivisions)	4.00	x \$ 142 =	\$ 568	\$ 60.00	11%	4	\$ 255	\$ 2,414
	Festoon lighting for outdoor areas	1.00	x \$ 142 =	\$ 142	\$ 25.00	18%	0	\$ -	\$ -
PLUMBING PERMIT FEES									
Unit Fee Schedule (in addition to permit fees above)									
	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	0.08	x \$ 142 =	\$ 11	\$ 7.00	62%	5,125	\$ 35,873	\$ 58,218
	For each building sewer and each trailer park sewer	0.23	x \$ 142 =	\$ 33	\$ 15.00	46%	287	\$ 4,310	\$ 9,384
	Rainwater systems - per drain (inside building)	0.25	x \$ 142 =	\$ 36	\$ 7.00	20%	0	\$ -	\$ -
	For each cesspool (where permitted)	1.00	x \$ 142 =	\$ 142	\$ 25.00	18%	0	\$ -	\$ -
	For each private sewage disposal system	2.00	x \$ 142 =	\$ 284	\$ 40.00	14%	6	\$ 238	\$ 1,690
	For each water heater and/or vent	0.56	x \$ 142 =	\$ 80	\$ 7.00	9%	327	\$ 2,291	\$ 26,024
	For each gas-piping system of one to five outlets	0.19	x \$ 142 =	\$ 27	\$ 5.00	19%	386	\$ 1,930	\$ 10,412

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	For each additional gas-piping system outlet, per outlet	0.16	x \$ 142 =	\$ 23	\$ 1.00	4%	13	\$ 13	\$ 290
	For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	1.50	x \$ 142 =	\$ 213	\$ 7.00	3%	9	\$ 60	\$ 1,811
	For each installation, alteration or repair of water piping and/or water treating equipment, each	0.25	x \$ 142 =	\$ 36	\$ 7.00	20%	7	\$ 48	\$ 241
	For each repair or alteration of drainage or vent pipe, each fixture	0.50	x \$ 142 =	\$ 71	\$ 7.00	10%	2	\$ 12	\$ 121
	For each lawn sprinkler system on any one meter including backflow protection devices therefore	0.33	x \$ 142 =	\$ 47	\$ 7.00	15%	24	\$ 167	\$ 1,115
	For atmospheric-type vacuum breakers not included in item 12 above:								
	1 to 5	0.08	x \$ 142 =	\$ 11	\$ 5.00	44%	0	\$ -	\$ -
	over 5, each	0.08	x \$ 142 =	\$ 11	\$ 1.00	9%	0	\$ -	\$ -
	For each backflow protective device other than atmospheric type vacuum breakers:								
	2 inch (51 mm) diameter and smaller	0.33	x \$ 142 =	\$ 47	\$ 7.00	15%	2	\$ 12	\$ 80
	over 2 inches (51 mm) diameter	0.33	x \$ 142 =	\$ 47	\$ 15.00	32%	0	\$ -	\$ -
	For each graywater system	1.00	x \$ 142 =	\$ 142	\$ 40.00	28%	0	\$ -	\$ -
	For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas, per hour	0.50	x \$ 142 =	\$ 71	\$ 50.00	70%	0	\$ -	\$ -
	For each additional medical gas inlet(s)/outlet(s)	0.25	x \$ 142 =	\$ 36	\$ 5.00	14%	0	\$ -	\$ -
	Plumbing for Residential Pool	1.00	x \$ 142 =	\$ 142	\$ 40.00	28%	120	\$ 4,794	\$ 17,019
	Plumbing for Commercial Pool	0.50	x \$ 142 =	\$ 71	\$ 60.00	85%	6	\$ 357	\$ 422
MECHANICAL FEES PERMITS									
Unit Fee Schedule (Note: the following do not include permit-issuing fee)									
1. Furnaces									
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	0.50	x \$ 142 =	\$ 71	\$ 14.80	21%	123	\$ 1,824	\$ 8,751
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btu/h (29.3 kW)	1.00	x \$ 142 =	\$ 142	\$ 18.20	13%	29	\$ 526	\$ 4,104
	For the installation or relocation of each floor furnace, including vent	1.50	x \$ 142 =	\$ 213	\$ 14.80	7%	0	\$ -	\$ -
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	1.50	x \$ 142 =	\$ 213	\$ 14.80	7%	0	\$ -	\$ -
2. Appliance Vents									
	For the installation or relocation or replacement of each appliance vent installed and not included in an appliance permit	0.33	x \$ 142 =	\$ 47	\$ 7.25	15%	3	\$ 18	\$ 119
3. Repairs or Additions									
	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation or controls regulated by Mechanical Code	1.50	x \$ 142 =	\$ 213	\$ 13.70	6%	0	\$ -	\$ -
4. Boilers, Compressors and Absorption Systems									
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/hr (29.3 kW)	1.50	x \$ 142 =	\$ 213	\$ 14.70	7%	3	\$ 50	\$ 724
	For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/hr (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	2.00	x \$ 142 =	\$ 284	\$ 27.15	10%	2	\$ 46	\$ 483
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/hr (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	2.50	x \$ 142 =	\$ 355	\$ 37.25	10%	0	\$ -	\$ -
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/hr (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	3.00	x \$ 142 =	\$ 426	\$ 55.45	13%	0	\$ -	\$ -

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/hr (512.9 kW)	3.50	x \$ 142 =	\$ 497	\$ 92.65	19%	0	\$ -	\$ -
5. Air Handlers									
	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4919 L/s), including ducts attached thereto Note: this fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	0.75	x \$ 142 =	\$ 107	\$ 10.65	10%	146	\$ 1,557	\$ 15,571
	For each air-handling unit over 10,000 cfm (4719 L/s)	2.00	x \$ 142 =	\$ 284	\$ 18.10	6%	9	\$ 154	\$ 2,414
6. Evaporative Coolers									
	For each evaporative cooler other than portable type	1.50	x \$ 142 =	\$ 213	\$ 10.65	5%	4	\$ 41	\$ 815
7. Ventilation and Exhaust									
	For each ventilation fan connected to a single duct	0.25	x \$ 142 =	\$ 36	\$ 7.25	20%	27	\$ 197	\$ 966
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	0.33	x \$ 142 =	\$ 47	\$ 10.65	23%	0	\$ -	\$ -
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	1.00	x \$ 142 =	\$ 142	\$ 10.65	7%	3	\$ 36	\$ 483
8. Incinerators									
	For the installation or relocation of each domestic-type incinerator	1.50	x \$ 142 =	\$ 213	\$ 18.20	9%	0	\$ -	\$ -
	For the installation or relocation of each commercial or industrial-type incinerator	2.00	x \$ 142 =	\$ 284	\$ 14.50	5%	0	\$ -	\$ -
9. Miscellaneous									
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	1.00	x \$ 142 =	\$ 142	\$ 10.65	7%	0	\$ -	\$ -
	Mechanical Fee for Swimming Pools	1.00	x \$ 142 =	\$ 142	\$ 23.50	17%	120	\$ 2,816	\$ 17,019
MOBILE HOME PLAN CHECK AND PERMIT ISSUANCE FEES									
	Mobile Home Permit Issuance Fee	0.50	x \$ 142 =	\$ 71	\$ -	0%	0	\$ -	\$ -
	Mobile Home Awning	1.50	x \$ 142 =	\$ 213	\$ 50.00	23%	0	\$ -	\$ -
	Mobile Home Electrical	1.00	x \$ 142 =	\$ 142	\$ 7.00	5%	3	\$ 18	\$ 362
	Mobile Home Foundation	3.00	x \$ 142 =	\$ 426	\$ 58.50	14%	0	\$ -	\$ -
	Mobile Home Plumbing	1.00	x \$ 142 =	\$ 142	\$ 7.00	5%	3	\$ 18	\$ 362
	Mobile Home Setdown	2.50	x \$ 142 =	\$ 355	\$ 196.00	55%	3	\$ 500	\$ 905

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
MISCELLANEOUS FEES									
	Business License Inspection - Commercial	0.67	x \$ 142 =	\$ 95	\$ 130.00	137%	353	\$ 45,825	\$ 33,538
	Business License Inspection - Residential	0.25	x \$ 142 =	\$ 36	\$ 130.00	366%	118	\$ 15,275	\$ 4,171
	Demolition Fees	1.50	x \$ 142 =	\$ 213	\$ 141.00	66%	9	\$ 1,199	\$ 1,811
	Permit Renewal Fee (placeholder for MFS - fee is 50% of the permit fee, as per policy)	n/a	x \$ 142 =	n/a	n/a	n/a	0	n/a	n/a
	Archiving Fee - Shall be assessed on all plans, calculations, and other required documentations that are required for submittal and/or generated during the course of the project.								
	for plans, per page	n/a	x \$ 142 =	n/a	n/a	n/a	n/a	n/a	n/a
	for all other documents, per page	n/a	x \$ 142 =	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL BUILDING DEPARTMENT								\$ 1,067,035	\$ 1,222,861

Notes

- [1] Model home reviews are not issued an initial permit. This one hour is an average per development that includes plan checking of the model/master plans and each repeat unit.
- [2] Permit Renewal Fee is a policy-based fee, set to 50% of the original permit fee.

APPENDIX A.4

Cost of Service Analysis – Police Department

CITY OF INDIO
 POLICE DEPARTMENT
 Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-4

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
Fingerprinting									
1	Fingerprinting								
	a) Non-Sworn Personnel	0.25	x \$ 107 =	\$ 27					
	b) Sworn Personnel	0.42	x \$ 139 =	\$ 58					
	Total	0.67	x \$ - =	\$ 85	\$ 15.00	18%	128	\$ 1,920	\$ 10,829
Police Reports									
2	Police Reports								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36	\$ 10.00	28%	1,807	\$ 18,070	\$ 64,209
3	Photos								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36	\$ 15.00	42%	0	\$ -	\$ -
Background Letter									
4	Background Letter								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36	\$ 15.00	42%	62	\$ 930	\$ 2,203
Background Check (Level I - IV)									
5	Background Check								
	b) Sworn Personnel	0.50	x \$ 139 =	\$ 70	\$ -	0%	0	\$ -	\$ -
Vehicles									
6	Abatement of Dismantled and Abandoned Vehicles								
	a) Non-Sworn Personnel	0.50	x \$ 107 =	\$ 53					
	b) Sworn Personnel	0.50	x \$ 139 =	\$ 70					
	Total	1.00	x \$ - =	\$ 123	\$ 150.00	122%	47	\$ 7,050	\$ 5,774
7	Auto Repossession								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36	\$ 15.00	42%	132	\$ 1,980	\$ 4,690
8	Vehicle Impound								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36					
	b) Sworn Personnel	0.50	x \$ 139 =	\$ 70					
	Total	0.83	x \$ - =	\$ 105	\$ 200.00	190%	635	\$ 127,000	\$ 66,725
9	Golf Cart Transportation Program (per Cart)								
	a) Non-Sworn Personnel	0.08	x \$ 107 =	\$ 9	\$ 50.00	563%	1	\$ 50	\$ 9
Permit to Carry a Concealed Weapon									
10	Initial								
	a) Non-Sworn Personnel	1.00	x \$ 107 =	\$ 107					
	b) Sworn Personnel	8.00	x \$ 139 =	\$ 1,113					
	Total	9.00	x \$ - =	\$ 1,219	\$ 5.00	0%	10	\$ 50	\$ 12,193
11	Renewal								
	a) Non-Sworn Personnel	0.50	x \$ 107 =	\$ 53					
	b) Sworn Personnel	4.00	x \$ 139 =	\$ 556					
	Total	4.50	x \$ - =	\$ 610	\$ 5.00	1%	5	\$ 25	\$ 3,048
12	Extra Card								
	a) Non-Sworn Personnel	0.50	x \$ 107 =	\$ 53	\$ -	0%	0	\$ -	\$ -
13	Permit Changes								
	a) Non-Sworn Personnel	0.33	x \$ 107 =	\$ 36	\$ -	0%	0	\$ -	\$ -
Response									
14	False Alarm Response								
	a) Sworn Personnel	0.67	x \$ 139 =	\$ 93	\$ -	0%	2,903	\$ -	\$ 269,189

CITY OF INDIO
 POLICE DEPARTMENT
 Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-4

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
15	Loud Party Response a) Sworn Personnel	0.67	x \$ 139 =	\$ 93	\$ -	0%	803	\$ -	\$ 74,461
16	DUI Emergency Response a) Sworn Personnel	4.00	x \$ 139 =	\$ 556	\$ -	0%	39	\$ -	\$ 21,698
TOTAL POLICE DEPARTMENT							6,572	157,075	535,030

Notes

[1] This fee is a City administrative fee only. Actual costs of background check will be passed through to applicant in addition to this charge.

APPENDIX A.5

Cost of Service Analysis – Animal Care Center

CITY OF INDIO
 ANIMAL CARE CENTER
 Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-5

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis			Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Recommended Fee Level	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
License										
1	1yr Dog License									
	a) Altered	0.17	x \$ 103 =	\$ 17	\$ 9.00	51%	\$ 17	226	\$ 2,034	\$ 3,955
	b) Unaltered	0.17	x \$ 103 =	\$ 17	\$ 50.00	286%	\$ 17	83	\$ 4,150	\$ 1,452
	c) Senior	0.17	x \$ 103 =	\$ 17	\$ 3.00	17%	\$ 17	132	\$ 396	\$ 2,310
2	2yr Dog License									
	a) Altered	0.17	x \$ 103 =	\$ 17	\$ 13.00	74%	\$ 17	366	\$ 4,758	\$ 6,405
	b) Unaltered	0.17	x \$ 103 =	\$ 17	\$ 100.00	571%	\$ 17	5	\$ 500	\$ 87
	c) Senior	0.17	x \$ 103 =	\$ 17	\$ 6.00	34%	\$ 17	0	\$ -	\$ -
3	3yr Dog License									
	a) Altered	0.17	x \$ 103 =	\$ 17	\$ 17.00	97%	\$ 17	67	\$ 1,139	\$ 1,172
	b) Unaltered	0.17	x \$ 103 =	\$ 17	\$ 150.00	857%	\$ 17	60	\$ 9,000	\$ 1,050
	c) Senior	0.17	x \$ 103 =	\$ 17	\$ 8.00	46%	\$ 17	56	\$ 448	\$ 980
4	Late Fee									
	a) Non-Senior	0.17	x \$ 103 =	\$ 17	\$ 22.00	126%	\$ 17	0	\$ -	\$ -
	b) Senior	0.17	x \$ 103 =	\$ 17	\$ 17.00	97%	\$ 17	0	\$ -	\$ -
5	Tag Replacement									
	a) Non-Senior	0.17	x \$ 103 =	\$ 17	\$ 11.00	63%	\$ 17	4	\$ 44	\$ 70
	b) Senior	0.17	x \$ 103 =	\$ 17	\$ 11.00	63%	\$ 17	0	\$ -	\$ -
Owner Turn-In										
6	Dog									
	a) Altered	0.25	x \$ 103 =	\$ 26	\$ 20.00	78%	\$ 26	25	\$ 500	\$ 643
	b) Unaltered	0.25	x \$ 103 =	\$ 26	\$ 60.00	233%	\$ 26	103	\$ 6,180	\$ 2,651
7	Cat									
	a) Altered	0.25	x \$ 103 =	\$ 26	\$ 20.00	78%	\$ 26	25	\$ 500	\$ 643
	b) Unaltered	0.25	x \$ 103 =	\$ 26	\$ 35.00	136%	\$ 26	42	\$ 1,470	\$ 1,081
8	Field Service Pickup									
		0.50	x \$ 103 =	\$ 51	\$ 25.00	49%	\$ 51	18	\$ 450	\$ 926
Impound										
10	1st Capture									
		0.50	x \$ 103 =	\$ 51	\$ 30.00	58%	\$ 51	1,945	\$ 58,350	\$ 100,103
11	2nd Capture									
		0.50	x \$ 103 =	\$ 51	\$ 30.00	58%	\$ 51	25	\$ 750	\$ 1,287
12	3rd Capture									
		0.50	x \$ 103 =	\$ 51	\$ 30.00	58%	\$ 51	3	\$ 90	\$ 154
Boarding										
13	Daily									
		0.25	x \$ 103 =	\$ 26	\$ 8.00	31%	\$ 26	334	\$ 2,672	\$ 8,595
Adoption										
14	a) Dog									
		0.33	x \$ 103 =	\$ 34	\$ 20.00	59%	\$ 34	389	\$ 7,780	\$ 13,214
	b) Cat	0.33	x \$ 103 =	\$ 34	\$ 20.00	59%	\$ 34	73	\$ 1,460	\$ 2,480
	c) Small Animal	0.33	x \$ 103 =	\$ 68	\$ 10.00	15%	\$ 68	1	\$ 10	\$ 68
Trap										
15	Weekly Rental									
		0.17	x \$ 103 =	\$ 17	\$ 20.00	114%	\$ 17	8	\$ 160	\$ 140

CITY OF INDIO
 ANIMAL CARE CENTER
 Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-5

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis			Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Recommended Fee Level	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Medical									
16	Rabies Vaccination	0.08 x	\$ 103 =	\$ 8	\$ 5.00	61%	\$ 5	503	\$ 2,515	\$ 4,142
17	Euthanasia	0.50 x	\$ 103 =	\$ 51	\$ 50.00	97%	\$ 51	1,399	\$ 69,950	\$ 72,002
18	Disposal	0.17 x	\$ 103 =	\$ 17	\$ 20.00	114%	\$ 17	73	\$ 1,460	\$ 1,277
TOTAL ANIMAL CONTROL								5,965	176,766	226,888

APPENDIX A.6

Cost of Service Analysis – Fire Prevention Services

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
Code	Permit Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
A100	Administrative Report Copy (see City Clerk)								
	Agency Comments	3.50 x	\$ 124 =	\$ 434	\$ -	0%	23	\$ -	\$ 9,983
I	Aerosol Products	4.00 x	\$ 124 =	\$ 496	\$ 166.00	33%	1	\$ 166	\$ 496
R	Aerosol Products	3.00 x	\$ 124 =	\$ 372	\$ 130.00	35%	1	\$ 130	\$ 372
I	Aircraft Refueling	4.25 x	\$ 124 =	\$ 527	\$ 166.00	31%	0	\$ -	\$ -
R	Aircraft Refueling	3.00 x	\$ 124 =	\$ 372	\$ 116.00	31%	0	\$ -	\$ -
I	Amusement Buildings	5.25 x	\$ 124 =	\$ 651	\$ -	0%	0	\$ -	\$ -
R	Amusement Buildings	3.00 x	\$ 124 =	\$ 372	\$ -	0%	0	\$ -	\$ -
I	Asbestos Removal	4.00 x	\$ 124 =	\$ 496	\$ 130.00	26%	0	\$ -	\$ -
I	Aviation Facilities	5.25 x	\$ 124 =	\$ 651	\$ 166.00	25%	0	\$ -	\$ -
R	Aviation Facilities	3.00 x	\$ 124 =	\$ 372	\$ 116.00	31%	0	\$ -	\$ -
	Automatic Fire Sprinkler: Inspections/New Systems								
I	0-5,000 s.f.	7.50 x	\$ 124 =	\$ 930	\$ 201.60	22%	4	\$ 806	\$ 3,721
I	5,001-15,000 s.f.	9.00 x	\$ 124 =	\$ 1,116	\$ 421.23	38%	12	\$ 5,055	\$ 13,394
I	15,001-30,000 s.f.	10.50 x	\$ 124 =	\$ 1,302	\$ 965.00	74%	3	\$ 2,895	\$ 3,907
I	> 30,001 s.f. (each additional 10k s.f.)	2.00 x	\$ 124 =	\$ 248	\$ 1,852.40	747%	3	\$ 5,557	\$ 744
	Repairs/Alterations to existing system								
R	0-5,000 s.f.	7.50 x	\$ 124 =	\$ 930	\$ 229.00	25%	10	\$ 2,290	\$ 9,301
R	5,001-15,000 s.f.	9.00 x	\$ 124 =	\$ 1,116	\$ 229.00	21%	6	\$ 1,374	\$ 6,697
R	15,001-30,000 s.f.	10.50 x	\$ 124 =	\$ 1,302	\$ 229.00	18%	6	\$ 1,374	\$ 7,813
R	> 30,001 s.f. (each additional 10k s.f.)	2.00 x	\$ 124 =	\$ 248	\$ 229.00	92%	6	\$ 1,374	\$ 1,488
I	Automatic Extinguishing System Other than Sprinkler	3.00 x	\$ 124 =	\$ 372	\$ -	0%		\$ -	\$ -
I	Battery Systems	6.00 x	\$ 124 =	\$ 744	\$ 215.00	29%	1	\$ 215	\$ 744
R	Battery Systems	3.00 x	\$ 124 =	\$ 372	\$ 166.00	45%	1	\$ 166	\$ 372
	Building Plan Review / Inspection								
	Commercial Tenant Improvement	8.00 x	\$ 124 =	\$ 992	\$ -	0%	107	\$ -	\$ 106,159
	New Commercial/Multifamily/Mixed Use	11.50 x	\$ 124 =	\$ 1,426	\$ -	0%	0	\$ -	\$ -
I	Business License Inspection (not requiring operational permit)	1.50 x	\$ 124 =	\$ 186	\$ -	0%	281	\$ -	\$ 52,273
I	Candles / Open Flames	3.00 x	\$ 124 =	\$ 372	\$ 85.00	23%	0	\$ -	\$ -
R	Candles/open Flames	2.25 x	\$ 124 =	\$ 279	\$ 85.00	30%	2	\$ 170	\$ 558

Fee Activity	
Code	Permit Description
I	Carnival and Fairs
I	Cellulose Nitrate Film
R	Cellulose Nitrate
I	Combustible dust producing operation
R	Combustible dust producing operation
I	Combustible Fibers
R	Combustible Fibers
I	Combustible Materials
R	Combustible Materials
I	Commercial Cooking Suppression System (etc.)
I	Commercial Rubbish/ Handling
R	Commercial Rubbish/ Handling
I	Compressed Gas Corrosive
R	Compressed Gas Corrosive
I	Compressed Gas Toxic
R	Compressed Gas Toxic
I	Compressed Gas Flammable
R	Compressed Gas Flammable
I	Compressed Gas Highly Toxic
R	Compressed Gas Highly Toxic
I	Compressed Gas Inert
R	Compressed Gas Inert
I	Compressed Gas Oxidizer
R	Compressed Gas Oxidizer
I	Covered Mall Buildings/Placement of retail fixtures, concession, displays.
I	Covered Mall Buildings/Display of liquid gas fire equipment.
I	Covered Mall Buildings/Use of open flame or flame producing equipment in a mall.

Activity Service Cost Analysis		
Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity
2.50	x \$ 124 =	\$ 310
5.00	x \$ 124 =	\$ 620
3.00	x \$ 124 =	\$ 372
8.00	x \$ 124 =	\$ 992
3.00	x \$ 124 =	\$ 372
5.00	x \$ 124 =	\$ 620
3.00	x \$ 124 =	\$ 372
5.00	x \$ 124 =	\$ 620
3.00	x \$ 124 =	\$ 372
8.00	x \$ 124 =	\$ 992
3.00	x \$ 124 =	\$ 372
2.00	x \$ 124 =	\$ 248
7.25	x \$ 124 =	\$ 899
3.25	x \$ 124 =	\$ 403
6.75	x \$ 124 =	\$ 837
2.75	x \$ 124 =	\$ 341
7.25	x \$ 124 =	\$ 899
3.25	x \$ 124 =	\$ 403
6.75	x \$ 124 =	\$ 837
2.75	x \$ 124 =	\$ 341
6.75	x \$ 124 =	\$ 837
2.75	x \$ 124 =	\$ 341
6.75	x \$ 124 =	\$ 837
2.75	x \$ 124 =	\$ 341
5.25	x \$ 124 =	\$ 651
5.25	x \$ 124 =	\$ 651
4.25	x \$ 124 =	\$ 527

Cost Recovery Analysis	
Current Fee	Existing Cost Recovery Percentage
\$ 166.00	54%
\$ 187.00	30%
\$ 187.00	50%
\$ 215.00	22%
\$ 116.00	31%
\$ 233.00	38%
\$ 116.00	31%
\$ 166.00	27%
\$ 116.00	31%
\$ 215.00	22%
\$ 116.00	31%
\$ 116.00	47%
\$ 166.00	18%
\$ 116.00	29%
\$ 166.00	20%
\$ 116.00	34%
\$ 166.00	18%
\$ 116.00	29%
\$ 166.00	20%
\$ 116.00	34%
\$ 166.00	20%
\$ 116.00	34%
\$ 166.00	20%
\$ 116.00	34%
\$ -	0%
\$ -	0%
\$ -	0%

Annual Estimated Revenue Analysis		
Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
2	\$ 332	\$ 620
0	\$ -	\$ -
0	\$ -	\$ -
1	\$ 215	\$ 992
11	\$ 1,276	\$ 4,093
0	\$ -	\$ -
1	\$ 116	\$ 372
19	\$ 3,154	\$ 11,782
14	\$ 1,624	\$ 5,209
17	\$ 3,655	\$ 16,866
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
11	\$ 1,276	\$ 3,752
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
Code	Permit Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
R	Covered Mall Buildings/Use of open flame or flame producing equipment in a mall.	2.50	x \$ 124 =	\$ 310	\$ -	0%	0	\$ -	\$ -
I	Copying/File Papers.	1.50	x \$ 124 =	\$ 186	\$ -	0%	0	\$ -	\$ -
I	Cryogenic Fluids Physical or Health Hazard	7.25	x \$ 124 =	\$ 899	\$ 247.00	27%	0	\$ -	\$ -
R	Cryogenic Fluids Physical or Health Hazard	3.25	x \$ 124 =	\$ 403	\$ 215.00	53%	0	\$ -	\$ -
I	Cryogenic Fluids Flammable	7.25	x \$ 124 =	\$ 899	\$ 247.00	27%	0	\$ -	\$ -
R	Cryogenic Fluids Flammable	3.25	x \$ 124 =	\$ 403	\$ 215.00	53%	0	\$ -	\$ -
I	Cryogenic Fluids Inert	7.25	x \$ 124 =	\$ 899	\$ 247.00	27%	0	\$ -	\$ -
R	Cryogenic Fluids Inert	3.25	x \$ 124 =	\$ 403	\$ 215.00	53%	0	\$ -	\$ -
I	Cryogenic Fluids Oxidizer	7.25	x \$ 124 =	\$ 899	\$ 247.00	27%	0	\$ -	\$ -
R	Cryogenic Fluids Oxidizer	3.25	x \$ 124 =	\$ 403	\$ 215.00	53%	0	\$ -	\$ -
I	Cutting and Welding	5.00	x \$ 124 =	\$ 620	\$ 166.00	27%	10	\$ 1,660	\$ 6,201
R	Cutting and Welding	3.00	x \$ 124 =	\$ 372	\$ 116.00	31%	32	\$ 3,712	\$ 11,906
I	Dry Cleaning Plant	4.50	x \$ 124 =	\$ 558	\$ 166.00	30%	0	\$ -	\$ -
R	Dry Cleaning Plant	2.50	x \$ 124 =	\$ 310	\$ 116.00	37%	3	\$ 348	\$ 930
I	Explosive / Blasting Agents/ Small arms, model rockets, small arms ammunition retailer	7.00	x \$ 124 =	\$ 868	\$ 247.00	28%	0	\$ -	\$ -
R	Explosive / Blasting Agents Small arms, model rockets, small arms ammunition retailer	3.00	x \$ 124 =	\$ 372	\$ 148.00	40%	0	\$ -	\$ -
I	Exhibition / Trade Shows – Per Event	6.00	x \$ 124 =	\$ 744	\$ 116.00	16%	0	\$ -	\$ -
R	Exhibition / Trade Shows – Continuous Event	3.00	x \$ 124 =	\$ 372	\$ 116.00	31%	0	\$ -	\$ -
I	Failure to Comply Penalty Infraction/Misdemeanor (Placeholder for final Fee Schedule - Penalty not subject to COS requirements)								
I	Failure to Comply Penalty Infraction/Misdemeanor (Placeholder for final Fee Schedule - Penalty not subject to COS requirements)								
I	Failure to Comply Penalty Infraction/Misdemeanor (Placeholder for final Fee Schedule - Penalty not subject to COS requirements)								
	Fire Alarm Systems: Inspections/New Systems								
I	0 - 5,000 s.f.	8.00	x \$ 124 =	\$ 992	\$ 75.00	8%	0	\$ -	\$ -
I	5,001 - 15,000 s.f.	11.00	x \$ 124 =	\$ 1,364	\$ 166.00	12%	5	\$ 830	\$ 6,821
I	15,001 - 30,000 s.f.	12.00	x \$ 124 =	\$ 1,488	\$ 364.00	24%	3	\$ 1,092	\$ 4,465
I	> 30,0001 s.f. (each additional 10K s.f.)	6.00	x \$ 124 =	\$ 744	\$ 958.71	129%	3	\$ 2,876	\$ 2,232
	Repair/Alterations to existing Fire Alarm Systems:								
R	0 - 5,000 s.f.	3.00	x \$ 124 =	\$ 372	\$ 75.00	20%	14	\$ 1,050	\$ 5,209
R	5,001 - 15,000 s.f.	4.50	x \$ 124 =	\$ 558	\$ 200.01	36%	0	\$ -	\$ -

Fee Activity	
Code	Permit Description
R	15,001 - 30,000 s.f.
R	> 30,0001 s.f. (each additional 10K s.f.)
	Fire Alarm - Water Flow Sprinkler System (per riser)
	Fire False Alarm Response
I	Fire Flow Test - Field Testing
I	Fire Hydrant Underground System/Per Each Fire Hydrant Public System
I	Fire Hydrant/Underground System/Per Each Fire Hydrant Private System Plan Review Installation Inspections
R	Fire Hydrant Underground System/Per Each Fire Hydrant Private system annual permit.
I	Fireworks/Display
I	Flammable / Combustible Liquid, Pipeline
R	Flammable / Combustible Liquid, Pipeline
I	Flammable/Combustible Liquids Containers, Drums.
R	Flammable/Combustible Liquids Containers, Drums.
I	Floor Refinishing
I	Fruit and Crop Ripening
R	Fruit and Crop Ripening
I	Fumigation / Insecticide Fogging
I	Hazardous Materials Oxidizing
R	Hazardous Materials Oxidizing
I	Hazardous Materials Water Reactive
R	Hazardous Materials Water Reactive
I	Hazardous Materials Corrosive
R	Hazardous Materials Corrosive
I	Hazardous Materials Flammable Solid
R	Hazardous Materials Flammable Solid
I	Hazardous Materials Highly Toxic
R	Hazardous Materials Highly Toxic

Activity Service Cost Analysis		
Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity
6.00 x	\$ 124 =	\$ 744
2.00 x	\$ 124 =	\$ 248
3.00 x	\$ 124 =	\$ 372
1.50 x	\$ 124 =	\$ 186
2.67 x	\$ 124 =	\$ 331
2.75 x	\$ 124 =	\$ 341
3.00 x	\$ 124 =	\$ 372
1.75 x	\$ 124 =	\$ 217
7.25 x	\$ 124 =	\$ 899
5.00 x	\$ 124 =	\$ 620
3.00 x	\$ 124 =	\$ 372
6.00 x	\$ 124 =	\$ 744
3.50 x	\$ 124 =	\$ 434
4.25 x	\$ 124 =	\$ 527
5.50 x	\$ 124 =	\$ 682
3.50 x	\$ 124 =	\$ 434
5.00 x	\$ 124 =	\$ 620
6.00 x	\$ 124 =	\$ 744
3.00 x	\$ 124 =	\$ 372
6.00 x	\$ 124 =	\$ 744
3.00 x	\$ 124 =	\$ 372
6.00 x	\$ 124 =	\$ 744
3.00 x	\$ 124 =	\$ 372
7.00 x	\$ 124 =	\$ 868
3.00 x	\$ 124 =	\$ 372

Cost Recovery Analysis	
Current Fee	Existing Cost Recovery Percentage
\$ 450.01	60%
\$ 1,300.01	524%
\$ 218.00	59%
\$ 218.00	117%
\$ 117.00	35%
\$ 285.00	84%
\$ -	0%
\$ -	0%
\$ 250.00	28%
\$ 166.00	27%
\$ 116.00	31%
\$ 166.00	22%
\$ 116.00	27%
\$ 85.00	16%
\$ 166.00	24%
\$ 116.00	27%
\$ 190.00	31%
\$ 190.00	26%
\$ 190.00	51%
\$ 190.00	26%
\$ 190.00	51%
\$ 190.00	26%
\$ 190.00	51%
\$ 190.00	22%
\$ 190.00	51%

Annual Estimated Revenue Analysis		
Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
0	\$ -	\$ -
0	\$ -	\$ -
3	\$ 654	\$ 1,116
3	\$ 654	\$ 558
10	\$ 1,170	\$ 3,311
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
17	\$ 4,250	\$ 15,285
1	\$ 166	\$ 620
0	\$ -	\$ -
4	\$ 664	\$ 2,976
65	\$ 7,540	\$ 28,214
0	\$ -	\$ -
0	\$ -	\$ -
2	\$ 232	\$ 868
1	\$ 190	\$ 620
3	\$ 570	\$ 2,232
31	\$ 5,890	\$ 11,534
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -

Fee Activity	
Code	Permit Description
I	Hazardous Materials Toxic
R	Hazardous Materials Toxic
I	Hazardous Material Organic Peroxide
R	Hazardous Material Organic Peroxide
I	Hazardous Material Pyrophoric
R	Hazardous Material Pyrophoric
I	Hazardous Material Unstable Reactive
R	Hazardous Material Unstable Reactive
I	HPM Facility
R	HPM Facility
I	High Piled Combustible
R	High Piled Combustible
I	High Rise Building
R	High Rise Building
I	Hot Works Operation
R	Hot Works Operation
I	Licensed Care Facility (1-6) State and County License Mandated
R	Licensed Care Facility (1-6) State and County License Mandated
I	Licensed Care Facility (7-49) State and County License Mandated
R	Licensed Care Facility (7-49) State and County License Mandated
I	Licensed Care Facility (50+) State and County License Mandated
R	Licensed Care Facility (50+) State and County License Mandated
I	Liquid Gas Fuel / Vehicle Display in Assembly Buildings
I	Lumber Yard/and Woodworking Plants
R	Lumber Yard/and Woodworking Plants

Activity Service Cost Analysis		
Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity
6.00 x	\$ 124 =	\$ 744
3.00 x	\$ 124 =	\$ 372
7.00 x	\$ 124 =	\$ 868
3.00 x	\$ 124 =	\$ 372
7.00 x	\$ 124 =	\$ 868
3.00 x	\$ 124 =	\$ 372
7.00 x	\$ 124 =	\$ 868
3.00 x	\$ 124 =	\$ 372
7.50 x	\$ 124 =	\$ 930
3.50 x	\$ 124 =	\$ 434
7.25 x	\$ 124 =	\$ 899
3.25 x	\$ 124 =	\$ 403
10.75 x	\$ 124 =	\$ 1,333
4.75 x	\$ 124 =	\$ 589
5.00 x	\$ 124 =	\$ 620
3.00 x	\$ 124 =	\$ 372
6.00 x	\$ 124 =	\$ 744
3.00 x	\$ 124 =	\$ 372
7.50 x	\$ 124 =	\$ 930
3.50 x	\$ 124 =	\$ 434
9.00 x	\$ 124 =	\$ 1,116
4.00 x	\$ 124 =	\$ 496
4.50 x	\$ 124 =	\$ 558
6.25 x	\$ 124 =	\$ 775
3.25 x	\$ 124 =	\$ 403

Cost Recovery Analysis	
Current Fee	Existing Cost Recovery Percentage
\$ 190.00	26%
\$ 190.00	51%
\$ 190.00	22%
\$ 190.00	51%
\$ 190.00	22%
\$ 190.00	51%
\$ 190.00	22%
\$ 190.00	51%
\$ -	0%
\$ -	0%
\$ 190.00	21%
\$ 190.00	47%
\$ -	0%
\$ -	0%
\$ 116.00	19%
\$ 116.00	31%
\$ 74.00	10%
\$ 74.00	20%
\$ 166.00	18%
\$ 116.00	27%
\$ 257.00	23%
\$ 257.00	52%
\$ 116.00	21%
\$ 166.00	21%
\$ 116.00	29%

Annual Estimated Revenue Analysis		
Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
1	\$ 190	\$ 899
18	\$ 3,420	\$ 7,255
0	\$ -	\$ -
0	\$ -	\$ -
2	\$ 232	\$ 1,240
30	\$ 3,480	\$ 11,162
0	\$ -	\$ -
2	\$ 148	\$ 744
2	\$ 332	\$ 1,860
23	\$ 2,668	\$ 9,983
2	\$ 514	\$ 2,232
9	\$ 2,313	\$ 4,465
0	\$ -	\$ -
0	\$ -	\$ -
1	\$ 116	\$ 403

Fee Activity	
Code	Permit Description
I	LP-GAS – Residential Installation
I	LP-GAS– Commercial
R	LP-GAS – Commercial
I	Letter of compliance
I	Live Audiences/State Fire Marshal In Production Facilities, Studios and Sound Stages.
R	Live Audiences/State Fire Marshal In Production Facilities, Studios and Sound Stages.
I	Magnesium
R	Magnesium
I	Motor Vehicle Fuel Dispensing Installation/Start-up 0 to 5,000 sq. ft Over 5,000 square feet (per square foot)
R	Motor Vehicle Fuel Dispensing
I	Open Flames and Torches Remove finish or use in wildfire risk area
R	Open Flames and Torches Remove finish or use in wildfire risk area
I	Open Flames and Candles In assembly, dining, restaurant or drinking establishments
R	Open Flames and Candles In assembly, dining, restaurant or drinking establishments
I	Organic Coatings
R	Organic Coatings
I	Oven – Industrial
R	Oven – Industrial
I	Parade Float – Per Event
IR	Place of Assembly (50-100)
IR	Place of Assembly (101-300)
IR	Place of Assembly (301+)
I	Plan Review Accelerated/Expedited (per hour, 4 hour minimum)
I	Plan Resubmittal Fee: Charge for 3rd resubmit and each subsequent submittal

Activity Service Cost Analysis		
Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity
5.50	x \$ 124 =	\$ 682
7.25	x \$ 124 =	\$ 899
3.25	x \$ 124 =	\$ 403
2.00	x \$ 124 =	\$ 248
7.75	x \$ 124 =	\$ 961
3.75	x \$ 124 =	\$ 465
5.00	x \$ 124 =	\$ 620
3.00	x \$ 124 =	\$ 372
7.50	x \$ 124 =	\$ 930
9.50	x \$ 124 =	\$ 1,178
3.50	x \$ 124 =	\$ 434
4.25	x \$ 124 =	\$ 527
2.50	x \$ 124 =	\$ 310
5.00	x \$ 124 =	\$ 620
3.00	x \$ 124 =	\$ 372
7.00	x \$ 124 =	\$ 868
3.50	x \$ 124 =	\$ 434
6.50	x \$ 124 =	\$ 806
3.00	x \$ 124 =	\$ 372
3.00	x \$ 124 =	\$ 372
4.25	x \$ 124 =	\$ 527
4.75	x \$ 124 =	\$ 589
6.00	x \$ 124 =	\$ 744
1.00	x \$ 124 =	\$ 124
3.00	x \$ 124 =	\$ 372

Cost Recovery Analysis	
Current Fee	Existing Cost Recovery Percentage
\$ 166.00	24%
\$ 166.00	18%
\$ 116.00	29%
\$ 64.00	26%
\$ -	0%
\$ -	0%
\$ 166.00	27%
\$ 116.00	31%
\$ 166.00	18%
\$ 0.05	0%
\$ 116.00	27%
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ 356.00	41%
\$ 356.00	82%
\$ 166.00	21%
\$ 116.00	31%
\$ 116.00	31%
\$ 141.00	27%
\$ 239.00	41%
\$ 310.00	42%
\$ -	0%
\$ -	0%

Annual Estimated Revenue Analysis		
Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
0	\$ -	\$ -
1	\$ 166	\$ 899
47	\$ 5,452	\$ 18,944
3	\$ 192	\$ 744
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
2	\$ 332	\$ 1,860
0	\$ -	\$ -
20	\$ 2,320	\$ 8,681
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
37	\$ 5,217	\$ 19,502
30	\$ 7,170	\$ 17,672
10	\$ 3,100	\$ 7,441
0	\$ -	\$ -
0	\$ -	\$ -

Fee Activity	
Code	Permit Description
I	Plan Review As Built/Re-stamp plans
I	Production Facilities/Additional Permits
R	Production Facilities/Additional Permits
I	Pyrotechnics and Special Effects/State Fire Marshal Television, Motion Picture.
R	Pyrotechnics and Special Effects/State Fire Marshal Television, Motion Picture.
I	Residential Hotel / Motel / Apartments 3 thru 20 dwelling units
R100R	Residential Hotel / Motel / Apartments 3 thru 20 dwelling units
I	Residential Hotel / Motel / Apartments 21 to 50 dwelling units
R	Residential Hotel / Motel / Apartments 21 to 50 dwelling units
I	Residential Hotel / Motel / Apartments More than 50 dwelling units.
R	Residential Hotel / Motel / Apartments More than 50 dwelling units.
I	Refrigeration Equipment
R	Refrigeration Equipment
I	Re-inspection – Failure to comply Third Reinspection
I	Re-inspection – Failure to comply Fourth Reinspection
I	Re-inspection – Failure to comply Each Reinspection Excess of Four
R	Reinspection Fee/New Construction Not Ready or Cannot be Approved During Regular Scheduled Inspection; Failure To Pass.
I	Repair Garages
R	Repair Garages
I	Spraying / Dipping Operation
R	Spraying / Dipping Operation
I	Standpipe Systems Within Single Building

Activity Service Cost Analysis		
Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity
3.00	x \$ 124 =	\$ 372
7.50	x \$ 124 =	\$ 930
3.50	x \$ 124 =	\$ 434
7.50	x \$ 124 =	\$ 930
3.50	x \$ 124 =	\$ 434
6.00	x \$ 124 =	\$ 744
3.50	x \$ 124 =	\$ 434
7.50	x \$ 124 =	\$ 930
3.50	x \$ 124 =	\$ 434
7.75	x \$ 124 =	\$ 961
3.75	x \$ 124 =	\$ 465
5.50	x \$ 124 =	\$ 682
2.50	x \$ 124 =	\$ 310
1.75	x \$ 124 =	\$ 217
3.00	x \$ 124 =	\$ 372
2.00	x \$ 124 =	\$ 248
2.00	x \$ 124 =	\$ 248
6.75	x \$ 124 =	\$ 837
3.50	x \$ 124 =	\$ 434
6.25	x \$ 124 =	\$ 775
3.00	x \$ 124 =	\$ 372
8.25	x \$ 124 =	\$ 1,023

Cost Recovery Analysis	
Current Fee	Existing Cost Recovery Percentage
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ 190.00	26%
\$ 190.00	44%
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ -	0%
\$ 166.00	24%
\$ 116.00	37%
\$ 75.00	35%
\$ 150.00	40%
\$ 300.00	121%
\$ 116.00	47%
\$ 166.00	20%
\$ 116.00	27%
\$ 166.00	21%
\$ 116.00	31%
\$ -	0%

Annual Estimated Revenue Analysis		
Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
4	\$ -	\$ 1,736
0	\$ -	\$ -
61	\$ 11,590	\$ 26,478
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
1	\$ 166	\$ 682
9	\$ 1,044	\$ 2,790
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
0	\$ -	\$ -
2	\$ 332	\$ 1,674
53	\$ 6,148	\$ 23,005
2	\$ 332	\$ 1,550
36	\$ 4,176	\$ 13,394
0	\$ -	\$ -

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
Code	Permit Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
I	Storage Tank - Aboveground/Hazardous Materials Removal – First Tank	6.25	x \$ 124 =	\$ 775	\$ 194.00	25%	1	\$ 194	\$ 775
I	Storage Tank – Aboveground/Hazardous Materials Removal – Additional Tanks	2.42	x \$ 124 =	\$ 300	\$ 109.00	36%	1	\$ 109	\$ 300
I	Storage Tank - AST/Hazardous Materials Permanent or temporary.	7.25	x \$ 124 =	\$ 899	\$ 166.00	18%	0	\$ -	\$ -
R	Storage Tank – AST/Hazardous Materials Permanent or temporary.	2.75	x \$ 124 =	\$ 341	\$ 116.00	34%	32	\$ 3,712	\$ 10,914
I	Storage Tank – Underground/Hazardous Material Removal – First Tank	3.92	x \$ 124 =	\$ 486	\$ 194.00	40%	0	\$ -	\$ -
I	Storage Tank – Underground Hazardous Material Removal – Additional Tanks	2.42	x \$ 124 =	\$ 300	\$ 109.00	36%	0	\$ -	\$ -
I	Smoke Verification Unit 1-6 unit	2.00	x \$ 124 =	\$ 248	\$ 42.00	17%	0	\$ -	\$ -
	Per unit for each unit over 6	0.25	x \$ 124 =	\$ 31	\$ 7.00	23%	0	\$ -	\$ -
I	Special Events Application Processing (actual event time billed at hourly rate)	1.50	x \$ 124 =	\$ 186	\$ -	0%	43	\$ -	\$ 7,999
I	Temporary Structures – Tents / Canopies	4.42	x \$ 124 =	\$ 548	\$ 141.00	26%	88	\$ 12,408	\$ 48,238
I	Tire Storage	5.50	x \$ 124 =	\$ 682	\$ 166.00	24%	0	\$ -	\$ -
R	Tire Storage	3.50	x \$ 124 =	\$ 434	\$ 116.00	27%	12	\$ 1,392	\$ 5,209
I	Vapor Expansion Tanks	7.25	x \$ 124 =	\$ 899	\$ -	0%	0	\$ -	\$ -
I	Waste Handling/wrecking Yards, Junk Yards, Waste Material	6.50	x \$ 124 =	\$ 806	\$ 166.00	21%	0	\$ -	\$ -
R	Waste Handling/wrecking Yards, Junk Yards, Waste Material	3.50	x \$ 124 =	\$ 434	\$ 116.00	27%	3	\$ 348	\$ 1,302
I	Wood Products	4.50	x \$ 124 =	\$ 558	\$ 166.00	30%	9	\$ 1,494	\$ 5,023
R	Wood Products	2.50	x \$ 124 =	\$ 310	\$ 116.00	37%	4	\$ 464	\$ 1,240
I	Work commencing before permit issuance (placeholder for MFS - not analyzed as part of this scope) Policy - 300 percent of normal cost of permit								
	CPR Training	8.00	x \$ 124 =	\$ 992	\$ -	0%	0	\$ -	\$ -
	CERT Training	20.00	x \$ 124 =	\$ 2,480	\$ -	0%	0	\$ -	\$ -
	Copy Service - per page (placeholder for MFS - not analyzed as part of this scope)								
	Fire Department Equipment Costs: (placeholder for MFS - not analyzed as part of this scope)								
	Fire Engine - per hour								
	Aerial Truck - per hour								
	Paramedic Ambulance - per hour								
	Administration Vehicle - per hour								

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
Code	Permit Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
TOTAL FIRE DEPARTMENT							1,354	\$ 148,039	\$ 635,102

Notes

- [a] The current fee is estimated at the median square footage for the range at \$0.02 per square foot.
- [b] The current fee is estimated at the median square footage for the range at \$0.02 per square foot. Median square footage is estimated at 61,000.50 by using 100,000 sq ft as the top of the range, since no top level is defined.
- [c] Agency comments include Conditional Use Permits, EIR, Design Review, Hazardous Materials

APPENDIX A.7

Cost of Service Analysis – Special Events

CITY OF INDIO
HUMAN SERVICES DEPARTMENT - SPECIAL EVENTS
Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-7

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Permits								
1	Special Events - No Concert	35.00	x \$ 100 =	\$ 3,503	\$ 100.00	3%	10	\$ 1,000	\$ 35,033
2	Garage Sale <i>Plus: Signage costs</i>	0.08	x \$ 100 =	\$ 8	\$ 10.00	102%	2,340	\$ 23,400	\$ 23,038
	Subtotal			\$ 9.85					
3	Sidewalk Sale	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	6	\$ 720	\$ 1,201
4	Outdoor Sale	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	1	\$ 120	\$ 200
5	Rummage Sale	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	6	\$ 720	\$ 1,201
6	Parking Lot Sale	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	2	\$ 240	\$ 400
7	Circus, Carnival, Auctions, Outdoor or Tent Meetings	20.00	x \$ 100 =	\$ 2,002	\$ 375.00	19%	2	\$ 750	\$ 4,004
8	Promotional Events	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	0	\$ -	\$ -
9	Christmas Tree Lot	1.00	x \$ 100 =	\$ 100	\$ 120.00	120%	2	\$ 240	\$ 200
10	Parade Concessions	1.00	x \$ 100 =	\$ 100	\$ 120.00	120%	6	\$ 720	\$ 601
11	RV Lot	2.00	x \$ 100 =	\$ 200	\$ 120.00	60%	0	\$ -	\$ -
	City Staff / Department Assistance at Special Events								
	<i>Determined per the adopted fully burdened hourly rate for each department / Division involved</i>								
TOTAL HUMAN SERVICES							2,375	27,910	\$ 65,878

Notes

APPENDIX A.8

Cost of Service Analysis – Finance Department

CITY OF INDIO
 FINANCE DEPARTMENT
 Cost Estimation for Providing Fee Related Activities and Services

APPENDIX A-8

Fee Activity		Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
No.	Description	Estimated Average Labor Time Per Activity (hours)	Fully Burdened Hourly Rate	Cost of Service Per Activity	Current Fee	Existing Cost Recovery Percentage	Estimated Volume of Activity (Performed)	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
1	Business License Application - new	0.50	x \$ 121	\$ 60	\$ 75.00	124%	940	\$ 70,500	\$ 56,824
2	Business License Application – renewal	0.17	x \$ 121	\$ 20	\$ 8.00	40%	2,880	\$ 23,040	\$ 58,149
3	Alarm Permit Application – new	0.25	x \$ 121	\$ 30	\$ 30.00	99%	360	\$ 10,800	\$ 10,881
4	Alarm Permit Application – renewal	0.17	x \$ 121	\$ 20	\$ -	0%	3,600	\$ -	\$ 72,686
5	Short-term Rental Application – new	0.50	x \$ 121	\$ 60	\$ 40.00	66%	10	\$ 400	\$ 605
6	Short-term Rental Application – renewal	0.17	x \$ 121	\$ 20	\$ 40.00	198%	100	\$ 4,000	\$ 2,019
TOTAL FINANCE DEPARTMENT							7,890	108,740	\$ 201,164

Notes

- [1] Seniors currently do not pay a fee for this service
- [2] City currently charges a \$15 renewal fee for accounts with 3+ false alarms in the prior calendar year. Exact count of these occurrences was not available
- [3] Please note other City departments such as building, fire, and planning may require payment of separate fees for review services

APPENDIX B

Comparative Fee Survey

**City of Indio
PLANNING DIVISION
User Fee Study
Fee Comparison**

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City ⁽¹⁾	Coachella	La Quinta	Palm Desert	Palm Springs
ZONING							
Change of Zone	\$3,500	\$9,392	\$2,570 Deposit	\$3,857 plus \$10/acre	\$2,710	\$2,007	\$6,320 plus notification
	\$1,200	\$5,870	\$2,170 Deposit	no data available	no data available	\$2,924 (no major/minor indication)	no data available
Variance - Minor							
Variance - Major	\$1,500	\$7,044	no data available	\$2,679	\$1,700		\$2,620 plus notification
	\$2,740	\$13,970	no data available	Minor = \$2,679 Major = \$4,798 plus cost of Report	\$1,500	no data available	no data available
Zoning Text Amendment							
Zoning Letter	\$175	\$293	\$100	\$235	no data available	\$276	\$89
General Plan Map Amendment	\$5,500	\$15,496	\$2,570 Deposit	\$3,857 plus \$10/acre	\$4,000	\$2,007	\$6,678 plus notification
Conceptual/Specific Plan, Specific Plan Amendment, Project Master Plan	\$5,750	\$20,368	no data available	no data available	no data available	no data available	no data available
CONDITIONAL USE PERMITS							
Conditional Use Permit - Administrative	\$2,500	\$3,064	\$1,990	\$3,857	\$2,000	based on staff time	no data available
Conditional Use Permit - Planning Commission	\$2,500	\$7,103	\$1,990	\$3,857	\$2,000	based on staff time	no data available
Conditional Use Permit - Wireless/Antenna	\$2,500	\$3,767	\$1,990	\$3,857	\$2,000	based on staff time	\$417
SUBDIVISION							
Tentative Tract Map (> 5 lots)	\$2,720	\$11,740	\$2,170 Deposit	\$3,857 plus \$10/acre	\$1,000	\$3,308	\$7,374 plus notification
Tentative Parcel Map (< 5 lots)	\$4,475 + \$50 per acre	\$7,044	\$2,170 Deposit plus \$19/per parcel over 10 parcels	\$3,857 plus \$10/acre + \$5/unit	\$3,500	\$1,203	\$9,432 plus notification
Modification of Tentative Map	\$1,600 + \$40 per acre	\$4,696	\$1,030 Deposit	\$4,798	Parcel Map \$500 - Tract Map \$1,750	no data available	no data available
Map Extension	\$1,600 + \$40 per acre	\$2,348	50% of Original Costs	\$1,125	Parcel Map \$500 - Tract Map \$1,000	no data available	\$855 plus notification
Lot Line Adjustment	\$240 + \$40 per acre	\$1,878	no data available	no data available	\$250	no data available	\$913
Certificate of Compliance	\$240	\$704	no data available	no data available	\$100	no data available	\$913
ENVIRONMENTAL							
Statutory/Categorical Exemption	\$0	\$704	no data available	\$541	no data available	\$0 part of other permits	\$196
Initial Study	\$0	\$4,696	no data available	\$4,780	no data available	no data available	no data available
Negative Declaration (Deposit)	\$0	\$4,696 Deposit	\$1,540 Deposit	\$1,153	no data available	no data available	\$1,736 Minor \$4,572 to 5 acres \$6,331 over 5 acres
EIR (Deposit)	\$0	\$11,740 Deposit	\$15,000 Deposit	\$10,000 Deposit	Deposit based on Scope	Consultant Costs plus 10%	12.5% of total consultant contract charge
DESIGN REVIEW							
Design Review - Administrative	\$980	\$4,191	\$680 Deposit	no data available	no data available	no data available	no data available

**City of Indio
PLANNING DIVISION
User Fee Study
Fee Comparison**

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City ⁽¹⁾	Coachella	La Quinta	Palm Desert	Palm Springs
Design Review - Planning Commission	\$2,500	\$5,938	no data available	no data available	no data available	no data available	no data available
OTHER							
Annexation Review - Property Owner Initiated	\$10,000	\$21,044	\$16,260 Deposit	\$6,000 Deposit	no data available	no data available	\$5,000 Deposit
Codes, Covenants & Restrictions (CC&R's) Review	\$3,500	\$704	\$510 fee + Attorney Costs	\$940 fee + Attorney Costs	no data available	no data available	\$659 fee + Attorney Costs \$3,500 Deposit req
Public Convenience & Necessity	\$500	\$2,113	no data available	no data available	no data available	no data available	no data available
APPEAL FEES							
Appeal of Staff Decision to Planning Commission	\$450	\$1,878	\$270	\$1,880	\$175	\$276	\$279 plus notification
Appeal of Planning Commission Decision to City Council	\$450	\$3,522	\$460	\$2,539	\$175	\$276	\$520 plus notification
SIGN PERMITS							
Temporary Banner Permit	\$0	\$235	\$40	no data available	no data available	\$35	\$29
Permanent Sign	\$0	\$587	varies by sign type	no data available	\$100	OTC = \$98 ARC = \$393	\$117
MISCELLANEOUS FEES							
Business License Review	\$0	\$77	no data available	no data available	no data available	no data available	no data available
BUILDING / LANDSCAPE INSPECTION							
Building / Landscape Inspections (fee is per building permit)	\$150	\$235	\$220	no data available	no data available	\$35	no data available

(1) Deposits are charged against Fully Burdened hourly rates

**City of Indio
ENGINEERING
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella	La Quinta	Palm Desert	Palm Springs
Plan Check Fees							
1 Final Tract Map	\$300	\$1,341	\$1,890 + \$21 per lot	no data available	\$2,250 plus \$20 per lot	\$1,253 + \$125/lot	\$1,222 per sheet
2 Precise Grading Plans	\$750	\$4,597	Parcel Size: Less than 15,000 sq ft = \$800 per sheet 15,000 sq ft to 4 acres = \$1,800	\$600 per sheet + 25% Overhead	\$750 per sheet	Up to 8 Lots = \$1,628 Each addtl. Lot = \$78/Lot	Parcel Size: Less than 15,000 sq ft = \$889 per sheet 15,000 sq ft to 4 acres =
3 Signing and Striping Plans	\$750	\$3,065	\$410 per sheet	\$326 per sheet + 25% Overhead	\$100 per sheet	\$1,110	\$799 per sheet
4 Traffic Signal Plans	\$750	\$4,597	\$750 first sheet \$683 each sheet after	\$253 per sheet + 25% Overhead	\$750 per sheet	\$1,480	\$891 per sheet
5 Street Improvement Plans	\$750	\$3,831	\$1,490 first sheet \$683 each sheet after	\$1,224	\$750 per sheet	Half Street = \$891/1,000 LF Full Street = \$1,550/1,000 LF	\$891 per sheet
Inspection Fees							
1 SWPP/NPDES Inspection	\$0	\$766	hourly	\$100 per hour	data not available	\$318	\$91 per hour
Encroachment Permit							
1 Permit	\$50	\$383	\$53	minor \$25 plus \$100 per hour inspection major is actual contract plus 3% up to \$150,000 and 2% over \$150,000	minor \$100 major is 3% of up to \$1,000,000 2% of second \$1,000,000 1% thereafter	data not available	Agreement = \$211 License = \$511
2 Traffic Control - Plan Review	\$0	\$383	data not available	data not available	\$100	data not available	data not available

**City of Indio
ENGINEERING
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella	La Quinta	Palm Desert	Palm Springs
	Transportation Permit							
1	Single Trip	\$16	\$16	\$16	data not available	\$15	data not available	\$16
2	Annual	\$90	\$90	\$70	data not available	\$90	data not available	\$90
	Map Reproduction							
1	Map Reproduction	\$10	\$192	data not available	data not available	data not available	data not available	\$10

City of Indio
BUILDING DIVISION
User Fee Study
Fee Comparison

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
BUILDING PERMIT FEES							
Total Valuation:							
\$1.00 to \$500.00	\$23.50	\$149.00	\$15.00	no data available	\$15.00	Sq Ft Based	\$38.00
\$501.00 to \$2,000.00							
for first \$500.00	\$23.50	\$149.00	\$15.00	Sq Ft Based	\$15.00	Sq Ft Based	\$26.11
for each additional \$100.00 (or fraction thereof, to and including \$2,000.00)	\$3.05	\$0.00	\$2.00	Sq Ft Based	\$2.00	Sq Ft Based	\$3.39
\$2,001.00 to \$25,000.00							
for first \$2,000.00	\$69.25	\$149.00	\$45.00	Sq Ft Based	\$45.00	Sq Ft Based	\$76.93
for each additional \$1,000.00 (or fraction thereof, to and including \$25,000.00)	\$14.00	\$13.00	\$9.00	Sq Ft Based	\$9.00	Sq Ft Based	\$15.55
\$25,001.00 to \$50,000.00							
for first \$25,000.00	\$391.25	\$451.00	\$252.00	Sq Ft Based	\$252.00	Sq Ft Based	\$435.17
for each additional \$1,000.00 (or fraction thereof, to and including \$50,000.00)	\$10.10	\$10.00	\$6.50	Sq Ft Based	\$6.50	Sq Ft Based	\$11.22
\$50,001.00 to \$100,000.00							
for first \$50,000.00	\$643.75	\$723.00	\$414.50	Sq Ft Based	\$414.50	Sq Ft Based	\$715.11
for each additional \$1,000.00 (or fraction thereof, to and including \$100,000.00)	\$7.00	\$7.00	\$4.50	Sq Ft Based	\$4.50	Sq Ft Based	\$7.78
\$100,001.00 to \$500,000.00							
for first \$100,000.00	\$993.75	1089+	\$639.50	Sq Ft Based	\$639.50	Sq Ft Based	\$1,103.91
for each additional \$1,000.00 (or fraction thereof, to and including \$500,000.00)	\$5.60	\$3.00	\$3.50	Sq Ft Based	\$3.50	Sq Ft Based	\$4.05
\$500,001.00 to \$1,000,000.00							
for first \$500,000.00	\$3,233.75	\$2,181.00	\$2,039.50	Sq Ft Based	\$2,039.50	Sq Ft Based	\$3,592.24
for each additional \$1,000.00 (or fraction thereof, to and including \$1,000,000.00)	\$4.75	\$3.00	\$3.00	Sq Ft Based	\$3.00	Sq Ft Based	\$5.28
\$1,000,001.00 and up							
for first \$1,000,000.00	\$5,608.75	\$3,468.00	\$3,539.50	Sq Ft Based	\$3,539.50	Sq Ft Based	\$6,230.51
for each additional \$1,000.00 (or fraction thereof)	\$3.15	\$3.00	\$2.00	Sq Ft Based	\$2.00	Sq Ft Based	\$4.05
MECHANICAL, PLUMBING AND ELECTRICAL PERMITS							
Permit Issuance Fee	\$20.00	\$75.00	\$15.00	\$115.00	\$15.00	no data available	\$26.11
ELECTRICAL INSPECTIONS							
For services under 600 AMPS	\$8.00	\$224.00	600 Volts Max Under 200 AMPS = \$18.50	\$224.00	600 Volts Max Under 200 AMPS = \$18.50	Up to 200 AMPS = \$159	600 Volts Max Under 200 AMPS = \$33.88
For services over 600 AMPS	\$3.00	\$299.00	200 - 1,000 AMPS =	\$281.00	200 - 1,000 AMPS = \$37.50	\$318.00	200 - 1,000 AMPS = \$69.04
For each outlet & switch not included in original construction	\$2.00	\$4.00	First 20 = \$0.75 each Over 20 = \$0.45 each	First 20 = \$163 each Over 20 = \$60 each	First 20 = \$0.75 each Over 20 = \$0.45 each	Each 5 or fraction thereof = \$159	First 20 = \$1.22 each Over 20 = \$0.82 each
Motors less than 1 H.P.	\$5.00	\$49.00	\$3.00	\$180.00	\$3.00	\$159.00	\$5.28

**City of Indio
BUILDING DIVISION
User Fee Study
Fee Comparison**

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
Motors 1 H.P. but less than 3 H.P.	\$8.00	\$61.00	\$7.50	\$180.00	\$7.50	\$159.00	\$5.28
Motors 3 H.P. but less than 8 H.P.	\$11.00	\$75.00	\$7.50	\$180.00	\$7.50	\$159.00	\$5.28
Motors 8 H.P. but less than 15 H.P.	\$16.00	\$87.00	To 10 = \$7.5 10 to 50 = \$15	To 10 = \$180 10 to 50 = \$224	To 10 = \$7.5 10 to 50 = \$15	\$159.00	To 10 = \$13.66 10 to 50 = \$27.33
Motors 15 H.P. but less than 20 H.P.	\$21.00	\$99.00	\$15.00	\$224.00	\$15.00	\$159.00	\$27.33
Motors 20 H.P. and over	\$24.00	\$112.00	50 to 100 = \$30 over 100 = \$45	50 to 100 = \$267 101 to 500 = \$310 over 500 = \$368	50 to 100 = \$30 over 100 = \$45	\$159.00	50 to 100 = \$54.99 over 100 = \$82.75
For private swimming pool	\$30.00	\$149.00	\$30.00	\$198.00	\$30.00	no data available	\$54.98
PLUMBING PERMIT FEES							
Unit Fee Schedule (in addition to permit fees above)							
For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	\$7.00	\$12.00	\$6.00	\$147.00	\$6.00	\$159.00	\$10.89
For each building sewer and each trailer park sewer	\$15.00	\$34.00	\$15.00	\$103.00	\$15.00	no data available	\$27.38
Rainwater systems - per drain (inside building)	\$7.00	\$37.00	\$6.00	\$120.00	\$6.00	no data available	\$10.89
For each cesspool (where permitted)	\$25.00	\$149.00	\$22.50	\$224.00	\$22.50	no data available	\$41.38
For each private sewage disposal system	\$40.00	\$299.00	\$45.00	\$249.00	\$45.00	no data available	\$82.75
For each water heater and/or vent	\$7.00	\$84.00	\$7.50	\$137.00	\$7.50	\$80.00	\$13.66
For each gas-piping system of one to five outlets	\$5.00	\$28.00	\$3.00	\$224.00	\$3.00	\$159.00	\$6.83 each
For each additional gas-piping system outlet, per outlet	\$1.00	\$24.00	\$0.75	\$296.00	\$0.75	no data available	\$1.22
For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$7.00	\$224.00	\$12.00	\$207.00	\$12.00	no data available	\$22.11
For each installation, alteration or repair of water piping and/or water treating equipment, each	\$7.00	\$37.00	\$3.00	\$163.00	\$3.00	no data available	\$5.28
For each repair or alteration of drainage or vent pipe, each fixture	\$7.00	\$75.00	\$3.00	\$163.00	\$3.00	no data available	\$5.28
For each lawn sprinkler system on any one meter including backflow protection devices therefore	\$7.00	\$49.00	\$9.00	\$120.00	\$9.00	no data available	\$16.44
Plumbing for Residential Pool	\$40.00	\$149.00	no data available	\$163.00	no data available	no data available	no data available
MECHANICAL FEES PERMITS							
Unit Fee Schedule (Note: the following do not include permit-issuing fee)							
1. Furnaces							
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$14.80	\$75.00	\$9.00	\$489.00	\$9.00	no data available	\$16.44

**City of Indio
BUILDING DIVISION
User Fee Study
Fee Comparison**

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btu/h (29.3 kW)	\$18.20	\$149.00	\$11.00	Over 100,000 to 1,000,000 = \$575 Over 1,000,000 to 2,000,000 = \$715 Over 2,000,000 = \$889	\$11.00	no data available	\$20.23
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$14.80	\$224.00	\$9.00	\$337.00	\$9.00	no data available	\$16.44
2. Appliance Vents							
For the installation or relocation or replacement of each appliance vent installed and not included in an appliance permit	\$7.25	\$49.00	\$4.50	\$395.00	\$4.50	no data available	\$8.06
3. Repairs or Additions							
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation or controls regulated by Mechanical Code	\$13.70	\$224.00	\$9.00	no data available	\$9.00	no data available	\$15.22
4. Boilers, Compressors and Absorption Systems							
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/hr (29.3 kW)	\$14.70	\$224.00	\$9.00	\$489.00	\$9.00	no data available	\$16.33
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/hr (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$27.15	\$299.00	\$16.50	\$489.00	\$16.50	no data available	\$30.16
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/hr (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.25	\$373.00	\$22.50	\$489.00	\$22.50	no data available	\$41.38
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/hr (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.45	\$448.00	\$33.50	\$489.00	\$33.50	no data available	\$61.60

**City of Indio
BUILDING DIVISION
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/hr (512.9 kW)	\$92.65	\$523.00	\$56.00	\$489.00	\$56.00	no data available	\$102.93
5. Air Handlers							
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4919 L/s), including ducts attached thereto Note: this fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	\$10.65	\$112.00	\$6.50	\$380.00	\$6.50	no data available	\$11.83
For each air-handling unit over 10,000 cfm (4719 L/s)	\$18.10	\$299.00	\$11.00	\$354.00	\$11.00	no data available	\$20.10
6. Evaporative Coolers							
For each evaporative cooler other than portable type	\$10.65	\$112.00	\$6.50	\$163.00	\$6.50	no data available	\$11.83
7. Ventilation and Exhaust							
For each ventilation fan connected to a single duct	\$7.25	\$37.00	\$4.50	\$163.00	\$4.50	no data available	\$11.83
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65	\$49.00	\$6.50	\$163.00	\$6.50	no data available	\$11.83
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65	\$149.00	\$6.50	\$337.00	\$6.50	no data available	\$11.83
8. Miscellaneous							
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$10.65	\$149.00	\$6.50	\$354.00	\$6.50	no data available	\$11.83
Mechanical Fee for Swimming Pools	\$23.50	\$149.00	no data available	no data available	no data available	\$318.00	no data available

Notes:

[1] These agencies issue building permit fees on a methodology other than construction value as a basis for calculating fee amounts. For this reason, a comparison is not available in many fee categories.

**City of Indio
POLICE DEPARTMENT
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella	La Quinta	Palm Desert	Palm Springs
1 Fingerprinting	\$15	\$85	\$15	\$10 no data available	no data available	no data available	\$35
2 Police Reports [1]	\$10	\$36	\$10	no data available	no data available	no data available	.10 per page
3 Background Letter	\$15	\$36	no data available	no data available	no data available	no data available	\$150 Back ground check \$10 Letter Fee
4 Abatement of Dismantled and Abandoned Vehicles	\$150	\$123	\$210 + \$50/day storage	no data available	no data available	no data available	no data available
5 Auto Reposeession	\$15	\$36	no data available	no data available	no data available	no data available	no data available
6 Vehicle Impound	\$200	\$105	no data available	\$100	no data available	no data available	\$150
7 Concealed Weapon Permit [1]	\$50	\$1,219	\$5	no data available	no data available	no data available	no data available
8 False Alarm Response	\$0	\$93	no data available	no data available	no data available	no data available	2nd - \$100 3rd - \$150 4 or more - \$200
9 Loud Party Response	\$0	\$93	no data available	no data available	no data available	no data available	no data available
10 DUI Emergency Response	\$0	\$556	no data available	no data available	no data available	no data available	no data available

[1] Certain records are subject to the CPRA and not elligible for full cost recovery

[2] Fee amounts are set by the State

**City of Indio
ANIMAL CARE CENTER
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
License							
1	1yr Dog License			no data available			
	a) Altered	\$9	\$17	\$8	\$8	\$8	\$15
	b) Unaltered	\$19	\$17	\$50	\$50	\$75	\$50
	c) Senior	\$3	\$17	\$6	\$6	\$3	\$5
2	2yr Dog License						
	a) Altered	\$13	\$17	\$15	\$15	\$12	\$25
	b) Unaltered	\$35	\$17	\$100	\$100	\$150	\$50
	c) Senior	\$6	\$17	\$7	\$7	\$5	\$10
3	3yr Dog License						
	a) Altered	\$17	\$17	\$19	\$19	\$16	\$35
	b) Unaltered	\$52	\$17	\$150	\$150	\$225	\$50
	c) Senior	\$8	\$17	\$8	\$8	\$7	\$15
4	Late Fee						
	a) Non-Senior	\$12	\$17	\$20	\$20	\$20	\$23
	b) Senior	\$12	\$17	\$15	\$15	\$15	no data available
5	Tag Replacement						
	a) Non-Senior	\$12	\$17	\$6	\$6	50%	no data available
	b) Senior	\$12	\$17	\$6	\$6	\$6	no data available
Owner Turn-In							
6	Dog						
	a) Altered	\$20	\$26	no data available	\$50	\$50	no data available
	b) Unaltered	\$60	\$26	no data available	\$50	\$50	no data available
7	Cat						
	a) Altered	\$20	\$26	no data available	\$50	\$50	no data available
	b) Unaltered	\$35	\$26	no data available	\$50	\$50	no data available
8	Field Service Pickup	\$25	\$51	no data available	\$30	\$30	no data available
Impound							
10	1st Capture	\$30	\$51	no data available	\$40	Altered \$10 Unaltered \$45	Large Animals = \$222 plus costs Small/Med = \$10 Cats = \$18 Dogs = \$38
11	2nd Capture	\$30	\$51	no data available	\$90	Altered \$50 Unaltered \$100	
12	3rd Capture	\$30	\$51	no data available	\$150	Altered \$100 Unaltered \$200	

**City of Indio
ANIMAL CARE CENTER
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City	Coachella [1]	La Quinta	Palm Desert [1]	Palm Springs
	Boarding							
13	Daily	\$8	\$26	no data available	\$15		\$15	Large Animals = \$38 Small/Med = \$5 Cats = \$5 Dogs = \$10
	Adoption							
14	a) Dog	\$20	\$34	no data available	\$95		\$95	no data available
	b) Cat	\$20	\$34	no data available	\$75		\$75	no data available
	c) Small Animal	\$10	\$68	no data available				no data available
	Trap							
15	Weekly Rental	\$20	\$17	no data available	\$20 for first 5 days \$2 each addtl. Day		\$20 for first 5 days \$2 each addtl. Day	\$28
	Medical							
16	Rabies Vaccination (2)	\$5	\$8	no data available	no data available		no data available	no data available
17	Euthanasia	\$50	\$51	no data available	no data available		no data available	no data available
18	Disposal	\$20	\$17	no data available	no data available		no data available	Large Animals = \$28 Small/Med = \$10

Notes:

[1] No fee schedules available for these agencies. Services provided by Riverside County.

[2] Fee set by State at \$5 - full cost recovery is not possible

**City of Indio
FIRE PREVENTION
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
CODE								
	Agency Comments	\$ -	\$ 434	no data available	no data available	no data available	no data available	no data available
I	Aerosol Products	\$ 166.00	\$ 496					
R	Aerosol Products	\$ 130.00	\$ 372					
I	Aircraft Refueling	\$ 166.00	\$ 527					
R	Aircraft Refueling	\$ 116.00	\$ 372					
I	Amusement Buildings	\$ -	\$ 651					
R	Amusement Buildings	\$ -	\$ 372					
I	Asbestos Removal	\$ 130.00	\$ 496					
I	Aviation Facilities	\$ 166.00	\$ 651					
R	Aviation Facilities	\$ 116.00	\$ 372					
	Automatic Fire Sprinkler: Inspections/New Systems							
I	0-5,000 s.f.	\$ 201.60	\$ 930		Shell Bldg - \$307;	Shell Bldg - \$307;	Up to 10 heads PI Ck \$128, Insp \$82; Up to	SFR \$104 + Insp @ FBHR, MF 3 or
I	5,001-15,000 s.f.	\$ 421.23	\$ 1,116		Apartment/Hotel/Motel	Apartment/Hotel	100 Heads PI Ck \$170,	more units \$208 +
I	15,001-30,000 s.f.	\$ 965.00	\$ 1,302		/Multi-Story/Big Box -	/Motel/Multi-	Insp \$180; 101-299	Insp @ FBHR;
I	> 30,001 s.f. (each additional 10k s.f.)	\$1,852.40	\$ 248		\$614 per Riser	Story/Big Box -	Heads PI Ck \$287, Insp	Comm/Ind - \$312 +
	Repairs/Alterations to existing system					\$614 per Riser	\$216; 300 - 700 Heads	Insp @ FBHR
R	0-5,000 s.f.	\$ 229.00	\$ 930				PI Ck \$581, Insp \$446;	
R	5,001-15,000 s.f.	\$ 229.00	\$ 1,116				Over 700 Heads PI Ck	
R	15,001-30,000 s.f.	\$ 229.00	\$ 1,302				\$719, Insp \$638	
R	> 30,001 s.f. (each additional 10k s.f.)	\$ 229.00	\$ 248					
I	Automatic Extinguishing System Other than	\$ -	\$ 372		no data available	no data available	no data available	no data available
I	Battery Systems	\$ 215.00	\$ 744		no data available	no data available	no data available	no data available
R	Battery Systems	\$ 166.00	\$ 372		no data available	no data available	no data available	no data available

**City of Indio
FIRE PREVENTION
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APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
	Building Plan Review / Inspection						Fire Permit Issuance \$87	
	Commercial Tenant Improvement	\$ -	\$ 992		\$212 - \$307	\$212 - \$307	PI Ck - Up to 5K Sq Ft \$.02/Sq Ft; 5 - 15K Sq Ft \$.0123/Sq Ft; 15 - 25K Sq Ft \$.0087/Sq Ft; 25-50K Sq Ft \$.0059/Sq Ft Insp - Up to 5K Sq Ft \$.0172/Sq Ft; 5 - 15K Sq Ft \$.0119/Sq Ft; 15 - 25K Sq Ft	\$208 + Insp @ FBHR
	New Commercial/Multifamily/Mixed Use	\$ -	\$ 1,426		\$307 - \$1,056	\$307 - \$1,056	MultiFam Up to 15K Sq Ft - PI Ck \$.0211/Sq Ft, Insp \$.0300/Sq Ft; 15 - 30K Sq Ft PI Ck \$.0185/Sq Ft, Insp \$.0174/Sq Ft; > 30K Sq Ft PI Ck \$.0144/Sq Ft, Insp \$.6480/Sq Ft Comm/Ind Up to 30K Sq Ft PI Ck \$.0133/Sq Ft, Insp \$.0052/Sq Ft	\$312 + Insp @ FBHR
I	Business License Inspection (not requiring o	\$ -	\$ 186		no data available	no data available	no data available	92/hour
I	Candles / Open Flames	\$ 85.00	\$ 372		no data available	no data available	no data available	\$46 + Insp @ FBHR
R	Candles/open Flames	\$ 85.00	\$ 279					\$46 + Insp @ FBHR
I	Carnival and Fairs	\$ 166.00	\$ 310					\$46 + Insp @ FBHR
I	Cellulose Nitrate Film	\$ 187.00	\$ 620					\$46 + Insp @ FBHR
R	Cellulose Nitrate	\$ 187.00	\$ 372					\$46 + Insp @ FBHR

**City of Indio
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APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Combustible dust producing operation	\$ 215.00	\$ 992					\$46 + Insp @ FBHR
R	Combustible dust producing operation	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
I	Combustible Fibers	\$ 233.00	\$ 620					\$46 + Insp @ FBHR
R	Combustible Fibers	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
I	Combustible Materials	\$ 166.00	\$ 620					\$46 + Insp @ FBHR
R	Combustible Materials	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
I	Commercial Cooking Suppression System (etc.)	\$ 215.00	\$ 992					\$46 + Insp @ FBHR
I	Commercial Rubbish/ Handling	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
R	Commercial Rubbish/ Handling	\$ 116.00	\$ 248					\$46 + Insp @ FBHR
I	Compressed Gas Corrosive	\$ 166.00	\$ 899					\$46 + Insp @ FBHR
R	Compressed Gas Corrosive	\$ 116.00	\$ 403					\$46 + Insp @ FBHR
I	Compressed Gas Toxic	\$ 166.00	\$ 837					\$46 + Insp @ FBHR
R	Compressed Gas Toxic	\$ 116.00	\$ 341					\$46 + Insp @ FBHR
I	Compressed Gas Flammable	\$ 166.00	\$ 899					\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
User Fee Study
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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
R	Compressed Gas Flammable	\$ 116.00	\$ 403					\$46 + Insp @ FBHR
I	Compressed Gas Highly Toxic	\$ 166.00	\$ 837					\$46 + Insp @ FBHR
R	Compressed Gas Highly Toxic	\$ 116.00	\$ 341					\$46 + Insp @ FBHR
I	Compressed Gas Inert	\$ 166.00	\$ 837					\$46 + Insp @ FBHR
R	Compressed Gas Inert	\$ 116.00	\$ 341					\$46 + Insp @ FBHR
I	Compressed Gas Oxidizer	\$ 166.00	\$ 837					\$46 + Insp @ FBHR
R	Compressed Gas Oxidizer	\$ 116.00	\$ 341					\$46 + Insp @ FBHR
I	Covered Mall Buildings/Placement of retail fi	\$ -	\$ 651					\$46 + Insp @ FBHR
I	Covered Mall Buildings/Display of liquid gas	\$ -	\$ 651					\$46 + Insp @ FBHR
I	Covered Mall Buildings/Use of open flame o	\$ -	\$ 527					\$46 + Insp @ FBHR
R	Covered Mall Buildings/Use of open flame o	\$ -	\$ 310					\$46 + Insp @ FBHR
I	Copying/File Papers.	\$ -	\$ 186					
I	Cryogenic Fluids Physical or Health Hazard	\$ 247.00	\$ 899					\$46 + Insp @ FBHR
R	Cryogenic Fluids Physical or Health Hazard	\$ 215.00	\$ 403					\$46 + Insp @ FBHR
I	Cryogenic Fluids Flammable	\$ 247.00	\$ 899					\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
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APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
R	Cryogenic Fluids Flammable	\$ 215.00	\$ 403					\$46 + Insp @ FBHR
I	Cryogenic Fluids Inert	\$ 247.00	\$ 899					\$46 + Insp @ FBHR
R	Cryogenic Fluids Inert	\$ 215.00	\$ 403					\$46 + Insp @ FBHR
I	Cryogenic Fluids Oxidizer	\$ 247.00	\$ 899					\$46 + Insp @ FBHR
R	Cryogenic Fluids Oxidizer	\$ 215.00	\$ 403					\$46 + Insp @ FBHR
I	Cutting and Welding	\$ 166.00	\$ 620					\$46 + Insp @ FBHR
R	Cutting and Welding	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
I	Dry Cleaning Plant	\$ 166.00	\$ 558					\$46 + Insp @ FBHR
R	Dry Cleaning Plant	\$ 116.00	\$ 310					\$46 + Insp @ FBHR
I	Explosive / Blasting Agents/ Small arms, model rockets, small arms ammunition retailer	\$ 247.00	\$ 868					\$46 + Insp @ FBHR
R	Explosive / Blasting Agents Small arms, model rockets, small arms ammunition retailer	\$ 148.00	\$ 372					\$46 + Insp @ FBHR
I	Exhibition / Trade Shows – Per Event	\$ 116.00	\$ 744					no data available
R	Exhibition / Trade Shows – Continuous Event	\$ 116.00	\$ 372					no data available
	Fire Alarm Systems:							

**City of Indio
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APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	0 - 5,000 s.f.	\$ 75.00	\$ 992		627	627	Up to 24 Devices Plan Ck \$260, Insp \$175; 24 - 100 Devices PI Ck \$561, Insp \$481; Over 100 Devices PI Ck \$732, Insp \$612	208 + Insp @ FBHR
I	5,001 - 15,000 s.f.	\$ 166.00	\$ 1,364		627	627		
I	15,001 - 30,000 s.f.	\$ 364.00	\$ 1,488		627	627		
I	> 30,0001 s.f. (each additional 10K s.f.)	\$ 958.71	\$ 744		627	627		
	Repair/Alterations to existing Fire Alarm Systems:							
R	0 - 5,000 s.f.	\$ 75.00	\$ 372		627	627	T.I.s Up to 24 Devices PI Ck \$255, Insp \$144; Over 24 Devices PI Ck \$589, Insp \$376	no data available
R	5,001 - 15,000 s.f.	\$ 200.01	\$ 558		627	627		
R	15,001 - 30,000 s.f.	\$ 450.01	\$ 744		627	627		
R	> 30,0001 s.f. (each additional 10K s.f.)	\$1,300.01	\$ 248		627	627		
	Fire Alarm - Water Flow Sprinkler System (p	\$ 218.00	\$ 372				no data available	04 + Onsp @ FBHR
	Fire False Alarm Response	\$ 218.00	\$ 186		200	200	no data available	no data available
I	Fire Flow Test - Field Testing	\$ 117.00	\$ -		178	178	no data available	no data available
I	Fire Hydrant Underground System/Per Each Public System	\$ 285.00	\$ 341		no data available	no data available	no data available	208 + Insp @ FBHR
I	Fire Hydrant/Underground System/Per Each Private System Plan Review Installation Inspections	\$ -	\$ 372				PI Ck \$298, Insp \$173	no data available
R	Fire Hydrant Underground System/Per Each Private system annual permit.	\$ -	\$ 217				no data available	no data available
I	Fireworks/Display	\$ 250.00	\$ 899				PI Ck \$170; Insp \$144	\$46 + Insp @ FBHR
I	Flammable / Combustible Liquid, Pipeline	\$ 166.00	\$ 620				no data available	\$46 + Insp @ FBHR
R	Flammable / Combustible Liquid, Pipeline	\$ 116.00	\$ 372					\$46 + Insp @ FBHR

**City of Indio
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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Flammable/Combustible Liquids Containers,	\$ 166.00	\$ 744					\$46 + Insp @ FBHR
R	Flammable/Combustible Liquids Containers,	\$ 116.00	\$ 434					\$46 + Insp @ FBHR
I	Floor Refinishing	\$ 85.00	\$ 527					\$46 + Insp @ FBHR
I	Fruit and Crop Ripening	\$ 166.00	\$ 682					\$46 + Insp @ FBHR
R	Fruit and Crop Ripening	\$ 116.00	\$ 434					\$46 + Insp @ FBHR
I	Fumigation / Insecticide Fogging	\$ 190.00	\$ 620					\$46 + Insp @ FBHR
I	Hazardous Materials Oxidizing	\$ 190.00	\$ 744					\$46 + Insp @ FBHR
R	Hazardous Materials Oxidizing	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Materials Water Reactive	\$ 190.00	\$ 744					\$46 + Insp @ FBHR
R	Hazardous Materials Water Reactive	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Materials Corrosive	\$ 190.00	\$ 744					\$46 + Insp @ FBHR
R	Hazardous Materials Corrosive	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Materials Flammable Solid	\$ 190.00	\$ 744					\$46 + Insp @ FBHR
R	Hazardous Materials Flammable Solid	\$ 190.00	\$ 372					\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
User Fee Study
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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Hazardous Materials Highly Toxic	\$ 190.00	\$ 868					\$46 + Insp @ FBHR
R	Hazardous Materials Highly Toxic	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Materials Toxic	\$ 190.00	\$ 744					\$46 + Insp @ FBHR
R	Hazardous Materials Toxic	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Material Organic Peroxide	\$ 190.00	\$ 868					\$46 + Insp @ FBHR
R	Hazardous Material Organic Peroxide	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Material Pyrophoric	\$ 190.00	\$ 868					\$46 + Insp @ FBHR
R	Hazardous Material Pyrophoric	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	Hazardous Material Unstable Reactive	\$ 190.00	\$ 868					\$46 + Insp @ FBHR
R	Hazardous Material Unstable Reactive	\$ 190.00	\$ 372					\$46 + Insp @ FBHR
I	HPM Facility	\$ -	\$ 930					no data available
R	HPM Facility	\$ -	\$ 434					no data available
I	High Piled Combustible	\$ 190.00	\$ 899		348	348		\$46 + Insp @ FBHR
R	High Piled Combustible	\$ 190.00	\$ 403		348	348		\$46 + Insp @ FBHR
I	High Rise Building	\$ -	\$ 1,333		no data available	no data available		no data available
R	High Rise Building	\$ -	\$ 589					no data available

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User Fee Study
Fee Comparison**

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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Hot Works Operation	\$ 116.00	\$ 620					\$46 + Insp @ FBHR
R	Hot Works Operation	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
I	Licensed Care Facility (1-6) State and County License Mandated	\$ 74.00	\$ 744					no data available
R	Licensed Care Facility (1-6) State and County License Mandated	\$ 74.00	\$ 372					no data available
I	Licensed Care Facility (7-49) State and County License Mandated	\$ 166.00	\$ 930					no data available
R	Licensed Care Facility (7-49) State and County License Mandated	\$ 116.00	\$ 434					no data available
I	Licensed Care Facility (50+) State and County License Mandated	\$ 257.00	\$ 1,116					no data available
R	Licensed Care Facility (50+) State and County License Mandated	\$ 257.00	\$ 496					no data available
I	Liquid Gas Fuel / Vehicle Display in Assembl	\$ 116.00	\$ 558					\$46 + Insp @ FBHR
I	Lumber Yard/and Woodworking Plants	\$ 166.00	\$ 775					\$46 + Insp @ FBHR
R	Lumber Yard/and Woodworking Plants	\$ 116.00	\$ 403					\$46 + Insp @ FBHR
I	LP-GAS – Residential Installation	\$ 166.00	\$ 682					\$46 + Insp @ FBHR
I	LP-GAS– Commercial	\$ 166.00	\$ 899					\$46 + Insp @ FBHR
R	LP-GAS – Commercial	\$ 116.00	\$ 403					\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
User Fee Study
Fee Comparison**

APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Letter of compliance	\$ 64.00	\$ 248					no data available
I	Live Audiences/State Fire Marshal In Production Facilities, Studios and Sound Stages.	\$ -	\$ 961					no data available
R	Live Audiences/State Fire Marshal In Production Facilities, Studios and Sound Stages.	\$ -	\$ 465					no data available
I	Magnesium	\$ 166.00	\$ 620					\$46 + Insp @ FBHR
R	Magnesium	\$ 116.00	\$ -					\$46 + Insp @ FBHR
I	Motor Vehicle Fuel Dispensing Installation/Start-up 0 to 5,000 sq. ft Over 5,000 square feet (per square foot)	\$ 166.00 \$ 0.05	\$ - \$ -		212	212		\$46 + Insp @ FBHR
R	Motor Vehicle Fuel Dispensing	\$ 116.00	\$ 434		212	212		\$46 + Insp @ FBHR
I	Open Flames and Torches Remove finish or use in wildfire risk area	\$ -	\$ 527		no data available	no data available		no data available
R	Open Flames and Torches Remove finish or use in wildfire risk area	\$ -	\$ 310					
I	Open Flames and Candles In assembly, dining, restaurant or drinking establishments	\$ -	\$ 620					
R	Open Flames and Candles In assembly, dining, restaurant or drinking establishments	\$ -	\$ 372					
I	Organic Coatings	\$ 356.00	\$ 868					\$46 + Insp @ FBHR
R	Organic Coatings	\$ 356.00	\$ 434					\$46 + Insp @ FBHR
I	Oven – Industrial	\$ 166.00	\$ 806					no data available
R	Oven – Industrial	\$ 116.00	\$ 372					no data available

**City of Indio
FIRE PREVENTION
User Fee Study
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APPENDIX B

Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Parade Float – Per Event	\$ 116.00	\$ 372					\$46 + Insp @ FBHR
IR	Place of Assembly (50-100)	\$ 141.00	\$ 527					\$46 + Insp @ FBHR
IR	Place of Assembly (101-300)	\$ 239.00	\$ 589					\$46 + Insp @ FBHR
IR	Place of Assembly (301+)	\$ 310.00	\$ 744					\$46 + Insp @ FBHR
I	Plan Review Accelerated/Expedited (per hour)	\$ -	\$ 124					no data available
I	Plan Resubmittal Fee: Charge for 3rd resubmit and each subsequent submittal	\$ -	\$ 372				170	
I	Plan Review As Built/Re-stamp plans	\$ -	\$ 372				Min Fee \$72	
I	Production Facilities/Additional Permits	\$ -	\$ 930				Min Fee \$72	
R	Production Facilities/Additional Permits	\$ -	\$ 434				Min Fee \$72	
I	Pyrotechnics and Special Effects/State Fire Television, Motion Picture.	\$ -	\$ 930				Min Fee \$72	+ Standby @ FBHR
R	Pyrotechnics and Special Effects/State Fire Television, Motion Picture.	\$ -	\$ 434				Min Fee \$72	+ Standby @ FBHR
I	Residential Hotel / Motel / Apartments 3 thru 20 dwelling units	\$ 190.00	\$ 744				Min Fee \$72	\$4 per unit
R100R	Residential Hotel / Motel / Apartments 3 thru 20 dwelling units	\$ 190.00	\$ 434				Min Fee \$72	\$4 per unit
I	Residential Hotel / Motel / Apartments 21 to 50 dwelling units	\$ -	\$ 930				Min Fee \$72	\$4 per unit
R	Residential Hotel / Motel / Apartments 21 to 50 dwelling units	\$ -	\$ 434				Min Fee \$72	\$4 per unit
I	Residential Hotel / Motel / Apartments	\$ -	\$ 961				Min Fee \$72	\$4 per unit

**City of Indio
FIRE PREVENTION
User Fee Study
Fee Comparison**

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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
	More than 50 dwelling units.							
R	Residential Hotel / Motel / Apartments More than 50 dwelling units.	\$ -	\$ 465				Min Fee \$72	\$4 per unit
I	Refrigeration Equipment	\$ 166.00	\$ 682				Min Fee \$72	no data available
R	Refrigeration Equipment	\$ 116.00	\$ 310				Min Fee \$72	
I	Re-inspection – Failure to comply Third Reinspection	\$ 75.00	\$ 217		212	212	Min Fee \$72	
I	Re-inspection – Failure to comply Fourth Reinspection	\$ 150.00	\$ 372		212	212	Min Fee \$72	
I	Re-inspection – Failure to comply Each Reinspection Excess of Four	\$ 300.00	\$ 248		212	212	Min Fee \$72	
R	Reinspection Fee/New Construction Not Reapproved During Regular Scheduled Inspection; Failure To Pass.	\$ 116.00	\$ 248		212	212	Min Fee \$72	
I	Repair Garages	\$ 166.00	\$ 837		no data available	no data available	Min Fee \$72	\$46 + Insp @ FBHR
R	Repair Garages	\$ 116.00	\$ 434				Min Fee \$72	\$46 + Insp @ FBHR
I	Spraying / Dipping Operation	\$ 166.00	\$ 775				Min Fee \$72	\$46 + Insp @ FBHR
R	Spraying / Dipping Operation	\$ 116.00	\$ 372				Min Fee \$72	\$46 + Insp @ FBHR
I	Standpipe Systems Within Single Building	\$ -	\$ 1,023				PI Ck \$170, Insp \$144	
I	Storage Tank - Aboveground/Hazardous Material Removal – First Tank	\$ 194.00	\$ 775		217	217	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR
I	Storage Tank – Aboveground/Hazardous Material Removal – Additional Tanks	\$ 109.00	\$ 300		32	32	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
User Fee Study
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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Storage Tank - AST/Hazardous Materials Permanent or temporary.	\$ 166.00	\$ 899		217	217	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR
R	Storage Tank – AST/Hazardous Materials Permanent or temporary.	\$ 116.00	\$ 341		217	217	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR
I	Storage Tank – Underground/Hazardous Material Removal – First Tank	\$ 194.00	\$ 486		217	217	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR
I	Storage Tank – Underground Hazardous Material Removal – Additional Tanks	\$ 109.00	\$ 300		32	32	PI Ck \$340, Insp \$288	\$46 + Insp @ FBHR
I	Smoke Verification Unit 1-6 unit Per unit for each unit over 6	\$ 42.00 \$ 7.00	\$ 248 \$ 31		no data available	no data available	no data available	\$51 per Insp
I	Special Events Application Processing (actual)	\$ -	\$ 186				no data available	Standby per hour - Engine/Ladder Truck \$284; Water Tender \$162; Command \$142
I	Temporary Structures – Tents / Canopies	\$ 141.00	\$ 548				PI Ck \$85, Insp \$144	\$46 + Insp @ FBHR
I	Tire Storage	\$ 166.00	\$ 682				no data available	\$46 + Insp @ FBHR
R	Tire Storage	\$ 116.00	\$ 434					\$46 + Insp @ FBHR
I	Vapor Expansion Tanks	\$ -	\$ 899					\$46 + Insp @ FBHR
I	Waste Handling/wrecking Yards, Junk Yards	\$ 166.00	\$ 806					\$46 + Insp @ FBHR
R	Waste Handling/wrecking Yards, Junk Yards	\$ 116.00	\$ 434					\$46 + Insp @ FBHR

**City of Indio
FIRE PREVENTION
User Fee Study
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Fee Description		Indio - Current Fee	Indio - Full Cost Recovery Fee	Cathedral City (1)	Coachella (Riverside County)	La Quinta (Riverside County)	Palm Desert (2)	Palm Springs
I	Wood Products	\$ 166.00	\$ 558					\$46 + Insp @ FBHR
R	Wood Products	\$ 116.00	\$ 310					\$46 + Insp @ FBHR
	CPR Training	\$ -	\$ 992		no data available	no data available		Cost per student depends on min class size and length of class (3-8 hrs) - \$43 - \$114 per student
	CERT Training	\$ -	\$ 2,480		no data available	no data available		Cost per student depends on min class size and length of class (3-8 hrs) - \$43 - \$114 per student

(1) No Data Available

(2) Minimum Fee is \$72

**City of Indio
HUMAN SERVICES
User Fee Study
Fee Comparison**

APPENDIX B

No.	Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Desert Recreation District	Coachella	La Quinta	Palm Desert	Palm Springs
	Permits							
1	Special Events - No Concert	\$ 100.00	\$ 3,503	no data available	\$397	no data available	no data available	Application Fee \$166; Review Fee \$174; Comm/Res \$223/day; Non-
					no data available			
2	Garage Sale	\$ 10.00	\$ 8	no data available	\$10	no data available	no data available	\$19
	<i>Plus: Signage costs</i>		\$ 2					
	Subtotal		\$ 10					
3	Sidewalk Sale	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	no data available
4	Outdoor Sale	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	no data available
5	Rummage Sale	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	no data available
6	Parking Lot Sale	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	no data available
7	Circus, Carnival, Auctions, Outdoor or Tent Meetings	\$ 375.00	\$ 2,002	no data available	no data available	no data available	no data available	no data available
8	Promotional Events	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	no data available
9	Christmas Tree Lot	\$ 120.00	\$ 100	no data available	no data available	TUP-\$100	no data available	no data available
10	Parade Concessions	\$ 120.00	\$ 100	no data available	no data available	TUP-\$100	no data available	no data available
11	RV Lot	\$ 120.00	\$ 200	no data available	no data available	TUP-\$100	no data available	Min 25 RVs, \$18 per veh/per nt
12	Youth Center Facility Rental Per Hour	\$0	37	no data available	no data available	no data available	no data available	no data available

**City of Indio
HUMAN SERVICES
User Fee Study
Fee Comparison**

APPENDIX B

No.	Description	Indio - Current Fee	Indio - Full Cost Recovery Fee	Desert Recreation District	Coachella	La Quinta	Palm Desert	Palm Springs
13	Youth Center Facility Monthly Membership (100%)	\$0	40	no data available	no data available	no data available	no data available	no data available
14	Youth Center Facility Annual Membership (100%)	\$0	478	no data available	no data available	no data available	no data available	no data available
15	Senior Center Facility Rental Per Hour	\$0	16	no data available	no data available	no data available	no data available	no data available
16	Senior Center Facility Monthly Membership (100%)	\$0	7	no data available	no data available	no data available	no data available	no data available
17	Senior Center Facility Annual Membership (100%)	\$0	85	no data available	no data available	no data available	no data available	no data available
18	Community Center Facility Rental	\$0	see report	Private Use \$180; Commercial Use \$275	no data available	no data available	no data available	Commercial Use \$189/event; Res. Use \$112/event
19	Community Center Annual Membership	\$0	see report	Indio & Palm Desert Res. \$25/Yr.; Other District Res. \$50/Yr.; Non-District Res. \$120; Daily Facility Use Fee \$5 w/picture ID	no data available	no data available	no data available	no data available