



City of Indio
 Development Services Department
 100 Civic Center Mall
 Indio, California 92201
 (760) 391-4120
 (760) 391-4027 Fax
 www.indio.org

Special/Temporary Use Permit Application

- Administrative Fee: \$500.00
- Public Hearing Fee: \$750.00

Date: _____

Applicant: _____

Address: _____

Email: _____ Phone: _____

City: _____

Site Address: _____

For all Special/Temporary Uses other than a fortunetelling operation provide a 11' x 17' dimensioned site plan showing where special use will be sited. The site plan should be to scale, include a north arrow, should show the driveways, and any intersecting or relevant streets.

Signature of the Applicant/Tenant:

Type of Use:

- _____ Fortunetelling
- _____ Swap Meet
- _____ Outdoor Vending
- _____ Outdoor Storage/Sales/Display of Merchandise
- _____ Amusement Devices
- _____ Certified Farmers Markets
- _____ Roadside Stands
- _____ Carwash
- _____ Other: _____

For Office Use Only-

Date Submitted: _____

Action: _____

Date of Action: _____

Signed: _____

Number of attendees: _____

Location of event parking (if different from site address): _____

Description of event: _____

Date(s) and time of event (hours of operation): _____

Any decision of the Development Services Director to approve or disapprove a Special/Temporary Use Permit may be appealed to the Planning Commission pursuant to Subsection 159.480 of the Indio Municipal Code.

Required items due upon submittal:

- _____ Completed original paper application
- _____ Adequate project/event description
- _____ Adequate site address and location of special use or event
- _____ Date(s) of use and hours of operation
- _____ Assessor's Parcel Numbers
- _____ Site plan
- _____ Signatures of all owners of record
- _____ Project documents shall also be submitted electronically, on a CD, at the time of submittal. (Failure to submit electronic files, including site plan, will delay the routing process for agency comment submittals)

Property Owner(s) Acknowledgement
To be submitted with Application

Owner 1:

Property Owner Name: _____

Property Owner Email: _____

Property Owner Phone: _____

Property Owner Address: _____

Property Owner Signature: _____

Owner 2: (if applicable)

Property Owner Name: _____

Property Owner Email: _____

Property Owner Phone: _____

Property Owner Address: _____

Property Owner Signature: _____

Note: Fees are based on average times required to complete the process. Actual charges may vary if staff time significantly deviates from the average staffing effort.